

INFORMATION SHEET

THIRD ORDER, SOCIETY OF SAINT FRANCIS, AMERICAN PROVINCE

November 1993

PROFESSED		Noviced		Withdrawn (from formation)
BALL, Raymond C.	09/26/92	CHRISTIANSEN, Anthony	10/02/93	BARKER, Lawrence
BEDELL, Joan	01/19/90	FERRIOT, Eileen Marie	07/24/93	BARONE, Alyce
BELL II, Fleming	06/06/93	HOBBS, Melinda	10/02/93	COCHRANE, John
BENNETT, Barbara	09/26/93	HOFFMAN, Laura	10/04/93	EAGLESONG, Jean
BLAKEMORE, John	06/19/93	WRIGHT, Steven	10/02/93	FRANK, Joseph
BLAKEMORE, Julie	06/19/93			JOLLEY, Susan
BROCKMANN, R. John	08/28/93			KERSHNER, Anne
COVERSTON, Harry S.	10/03/92	Postulants		LARSEN, Carl G.
DAVIDSON, Catherine	06/19/93	BARR, Susan	06/03/93	SANFORD, Leah
HOLLAND, Zermah	09/18/93	BELLOWS, Rick	09/23/93	SLEN, Vik
KERSHNER, Robert A.	08/28/93	BOWLES, Peggy	09/03/93	
LONGHI, Anthony	05/17/91	BRAY, Betty	10/22/93	Released
PETERSEN, Sue	06/19/93	FREY, Lisa	08/14/93	BYRNE, Joseph
PETERSON, Betty J.	10/17/93	NEWMAN, Sharon	09/10/93	JOHNSON, Llewellyn
PRUETT, Anna	10/06/93	PETERSON, Nancy	06/03/93	JOHNSON, Carol
SCALERO, Elizabeth	10/07/93	PHILLIPS, James W.	08/31/93	KOMARNITZKY, Jann
RIP		SHREWSBURY, Billy	05/26/93	MALANIA, Fae
COUCH, Jack E.	09/02/93	TOLOMEO, Rita	09/23/93	WILLIAMS, Jerry
STEVENSON, Roland A.	07/??/93	VALDES, Paul	09/04/93	
STONE, Charles W. A.	12/28/91			

☛ Our Chaplain's, *new phone number is* **The Rev. Marie Webner, 602 745-4529.**

Marie's current address is **4285 East 24th St., Tucson, AZ 85711**, in case you did not see it in the last issue.

The Rev. David Burgdorf is our new **Assistant Chaplain**. Sam Hale resigned due to back surgery. Many thanks to Sam for his service to the order and prayers for his back.

New Area Chaplains are Curley Scramton for North Carolina, Charles Bjorlin for Upper New York State, and Kathleen Eickwort for Wisconsin and Michigan.

The Rt. Rev. George Conner is the new **Bishop Protector for the New Zealand Province**.

1994 CONVOCATIONS

MID-SOUTH, May 13 - 15, Bp Mason Retreat Center, Dallas, TX, Wray Wilkes.

MIDWEST, August 5 - 7, Cenacle Retreat House, Warrenville, IL, Linda J. King 312 665-1482.

NORTHEAST, August 26 - 28, Graymoor, NY, Janet C. Moore 413 436-9787.

NORTHERN ROCKIES, (combining with Southwest August 5 - 7, in Utah)

SOUTHEAST, September 23 - 25, Ignatius House, Atlanta GA, John Dotson 615 247-1152

SOUTHERN CALIFORNIA, Sylvia Broadbent

SOUTHWEST August 5 - 7, Our Lady of the Mtn. Retreat Center, Ogden/Salt Lake City, UT, Anita Catron 801 277-2614

TRINIDAD & TOBAGO, March 11 - 13, Tobago, Peter Patrick 809 639-2485

WESTERN, Franciscan Retreat Center, Portland OR,

Australian Province Third Order General Chapter & National Conference January 9-13, 1995, Melbourne, Australia.
Contact: The Revd. Denis Woodbridge, 6 Mclvor Street, Cheltenham VIC 3192, Australia,

1994 Fellowship Retreats

EAST TENNESSEE, May 27 - 29, Nazareth House, Snowflake, VA, Curley Scramton 615 247-7644.

FLORIDA, February 18 - 20, St. Francis House, Tampa, FL, Dee Dobson 305 446-9270.

MINNESOTA, April 29 - May 1, Collegetown, MN, Julia Bergstrom 612 221-0277.

NORTH CAROLINA, April 29 - May 1, Snail's Pace, Saluda, NC, Alice Wright, 704 689-9768.

Summary of the Minutes, Chapter Meeting, October 5-9, 1993

(If you would like a complete set of notes and reports, please contact me at 4036 Lakota Place, Kingsport TN 37664-3473)

Chapter began with a Quiet Day on Tuesday, October 5, 1993 led by The Rt. Rev. George Hunt, Bishop Protector of the Third Order, The plenary sessions were conducted over the next three days.

Members present were: Alden Whitney, Marie Webner, Ann Harris, Anita Catron, John Dotson, Julia Bergstrom, Dee Dobson, Ruth Duncan, Robert Durand, Mary Ann Jackman, Amory King, Glen-Ann Jicha, Pamela Redhead Mongroo, and Peter Patrick, Br Robert Hugh SSF. Pat Leon OEF, was a visitor.

Annual Reports to Chapter: Minister Provincial, Chaplain/Asst.Chaplain, Formation Director, Fellowship Coordinator, Bursar, Secretary, Librarian, Franciscan Times, Caribbean Fellowships.

MINISTER PROVINCIAL: Alden reported a good year for the Third Order. He said he had been impressed with the spiritual energy of the Third Order members he had met during his travels as M.P. over the last 3 years. He reported the Standing Committee met in June and reviewed the American Provincial Statutes, the changes to the Constitutions and Principles & Rule proposed by the Australian Province and endorsed by the Minister General. He recommended an annual mid-year meeting of the Standing Committee be continued. The Standing Committee will meet with the Order of Ecumenical Franciscans prior to their Convocation/Chapter June 17, 18 and 19, 1994. Alden thanked all the members of the Order, and gave special thanks to Chapter members for their daily service.

CHAPLAIN: Marie said there are many signs of health and vigor in the Third Order. We had twenty three persons elected to profession last year and five persons released from vows. Kathleen Eickwort was appointed area chaplain for Wisconsin and Michigan, Joan Verret for Central Florida, Curley Scramton for North Carolina, and Charles Bjorlin for Upper New York State. Sam Hale resigned as Assistant Chaplain due to back surgery. Marie appointed The Rev. David Burgdorf as Assistant Chaplain. Chapter confirmed the appointment. Marie thanked her Third Order brothers and sisters for the chalice shaped Steuben glass vase which was a gift for her fortieth anniversary of profession.

FORMATION DIRECTORS: Peter Patrick reported Ken Chambers and William Carrington were ready to be professed. Peter and Gloria visited Third Order members in Guyana and delivered the chain saw to David Boyan. In a letter to Ann Harris, Gloria Waldron reported she had received no replies from the Spanish speaking Tertiaries. Some Associates have been invited to enter the Third Order formation. Ann and Peter will discuss profession of Novices in Guyana.

Ann Harris reported it had been a good year for the formation program with a steady stream of applicants. There are around 150 people in formation at any given time. A new formation class was started in San Francisco led by Linda Bell and Anne Vellom. Ann gave thanks to the AFDs for all their hard work. Completing the additional formation letters listed in the class schedule is a goal for next year. The motion passed to change the wording of the first paragraph of the letter sent to inquirers. The changes make it clearer that Tertiaries are members of the Anglican Communion and removed the statement that aspirants be twenty years old. Bob Tuedesman has been stamping "Return in Envelope" in the Third Order brochures since some returned inquires have been damaged in the mail. The First Order project of mailing of Third Order brochures to every Episcopal priest connected to a parish in the U.S.A. is not complete. Ann described her trip to Trinidad and Tobago. Kathleen and Angel Collado have volunteered to translate our formation materials into Spanish. Alden thanked Ann for her work as Formation Director.

FELLOWSHIP COORDINATORS: Pamela Redhead Mongroo reported on the Trinidad fellowship. Chapter recommends that a local coordinator be appointed for the Associates. Alvin Best is a potential coordinator. Sister Jean will be contacted.

Anita reported a new fellowship may be formed in Michigan. Fellowships reported 'distance' as the most common problem in fellowship attendance. Setting a definite meeting day and time helped fellowship attendance. Anita attended three convocations and the standing committee meeting during the year. Alden commented on the new Southern California convocation. Marie reported on the new Northern rockies and Plains convocation. Anita reported a positive response to the idea of a Provincial convocation. Anita informed Chapter that the O.E.F. will celebrate their 10th anniversary on November 22. Chapter requested publication of the dates and locations of 1994 convocations as soon as they are available.

SOCIETY OF ST. FRANCIS: Brother Robert Hugh was able to attend the South Central, Northeast, and Southeast regional convocations during the past year. Brother Robert plans a repeat of the 1990 Pilgrimage to Assisi "In the Steps of Saint Francis" in 1995. A mailing to members of the Third Order will give them first opportunity to reserve a place. There will be a celebration of the 75th anniversary of Father Joseph's founding of the Order of Saint Francis on September 17, 1994 at Merrill, Wisconsin.

SECOND ORDER: Chapter expressed joy that the Sisters are in their new home and regrets in missing their report.

BURSAR: Carol reported receiving approximately 25 letters from members stating they were not able to meet their pledge or had decreased the amount of their pledge. Alden reported his accountant is getting an IRS number for the Third Order.

SECRETARY: Three Information Sheets and three Franciscan Times were mailed last year. The 1993 Directory was published in February. It was decided to list clergy in the back of the 1994 Directory rather than placing a cross by their name within the body of the Directory. Total membership increased by 4 from last year. The Source Documents (The Roots) will be reprinted after I.P.T.O.C. has changed the wording of the Rule. Meanwhile, the Librarian has copies to loan to new Postulants. A report of professed members sorted by area chaplain is being developed. Secretary expenses through the third quarter were \$3,468 compared to an annual budget of \$9,650.

LIBRARIAN: Rosie McFerran's report showed a 69% increase in the number of books circulated in 1993 over 1992. Only 6 books have never been returned. Chapter decided books not returned after 12 months should be written off. Rosie added 41 new titles to the Library last year. She welcomes all recommendations of new titles. There was a discussion of talking book tapes for members with limited sight. It was recalled that no responses were received for such tapes from the notice printed in the Franciscan Times.

FRANCISCAN TIMES: Robert Durand reported he plans to publish 4 issues of the Franciscan Times in the future. Appointing regional editors was recommended to Robert. Robert encouraged all fellowship conveners and convocation leaders to report news of their fellowship and convocations to the times. He welcomes constructive comments, suggestions and ideas. Chapter commended Robert for the excellent job he has done with the Times.

PAX ET BONUM: Mary Ann Jackman reported receiving a few contributions for the first time in years. Motion was passed to discontinue the Pax Et Bonum as a separate publication and to make it part of the Franciscan Times.

ORDER OF ECUMENICAL FRANCISCANS: Pat Leon gave Chapter greetings from the OEF and thanked the Third Order for all its help. They are in the process of electing a new Minister Provincial as Dale Carmen is stepping down.

COMMITTEE APPOINTMENTS: PROVINCIAL CONVOCATION: Anita, Marie, Pat, Dee, Ruth, Amory, Peter, Glen-Ann, and Julia. BUDGET: Ann, Alden, John, and Carole. OUTREACH: Mary Ann, Robert, and Pamela.

APPOINTMENTS RATIFIED BY CHAPTER: Br. Robert Hugh as SSF First Order Visitor.

MINISTER PROVINCIAL ELECTION: Douglas Scott and Alden Whitney were candidates. Alden was re-elected.

MEMBERSHIP ACTION: Novices elected to profession were: Harriet Neal, Elizabeth Scalero, Steven Smith, Nick Pijoan, Holly Elliott, Michael Musolf, Hilary Burwell, Janis Henderson, Cheryl Walker, Kenville Chambers and William Carrington. Professed members released from vows were: Joseph Byrne, Jann Komarnitzky and Fae Malania.

CHAPLAIN'S REPORT ON THE PROFESSED SURVEY

Of some 400 members in profession, 182 returned their questionnaires.

- Seventy seven percent felt connected with community.
- Fifty percent preferred reporting annually.
- Forty Seven percent said they would attend a Provincial gathering. The program or speaker at the Provincial gathering was the most often mentioned factor in the decision to attend.
- Seventy nine percent expressed a high personal level of satisfaction with Third Order life.
- Fifty three percent reported community satisfaction with Third Order life.
- Most tertiaries make an annual retreat. Marie suggested the Order supply free of charge CSF home retreats and tapes of Third Order retreats to tertiaries unable to attend a retreat.

A sample of individual comments and suggestions submitted:

1. **Election to Chapter:** "Include short biographical sketches of nominees with the ballot." "Elect members of Chapter by geographical area to ensure regional representation and to give everyone knowledge of the person being elected."
2. **Modified Publication Program:** Expanded newsletter with greater frequency that focuses on Franciscan Spirituality, the Rule, and what individual Franciscans are doing.
3. **Community (Meetings, Conferences, etc.):** "List regional conferences at the beginning of the year." "More honest sharing in fellowships or by letter." Establish a network for isolated tertiaries. "Let me know from time to time you are there for me."
4. **Becoming More Visible as an Order:** "We need to get out more information on who we are and what we are to the greater Church."
5. **Goals:** "As a community, where are we going?" "How could we Franciscans link in with other interest groups in the Episcopal Church..." "More emphasis on personal simplicity..."
6. **Miscellaneous:** "Include within the same covers the Third Order Rule for Daily Reading, the Devotional Companion, and the Order of Admissions. " ... explore the possible need for a Canadian 'division' of the Third Order." "Include computer bulletin

board IDs, such as Prodigy and America On Line, as part of the directory."

Alden ask Chapter to review the survey report during the remaining days of the Chapter meeting for future action.

INTER-PROVINCIAL THIRD ORDER CHAPTER (I.P.T.O.C.): Alden thanked the fellowships and individuals who submitted their reflections on the CSF chart to be included in the American Province paper. Subjects of other provinces papers included "Franciscan evangelism" and "Where are Anglican going?". All three Orders will share one common meeting day at Little Portion Friary.

ADVERTISING: Chapter approved placing an ad in the "Living Church" during Advent and Lent. Running adds in Diocesan newsletters was reported to be successful. Robert Durand will be responsible for the 1994 advertising budget. Chapter stated the purpose of advertising was to make the Third Order known not attract vocations.

DEVOTIONAL COMPANION: Marie reported continuing work on the manual. John Brockmann and Robert Durand are helping Marie. Alden restated the goal of printing the Devotional Guide, Provincial Statutes, Constitutions, Office of Admissions, and other documents in a common size to fit a standard size loose-leaf notebook.

PROVINCIAL CONVOCATION: The committee recommended the Provincial convocation...

- ... include tertiaries from the entire Province and focus on fellowship.
- ... have several well known speakers who would give 2 presentations each.
- ... include outdoor activities for the entire family.
- ... be held during the time from the last week of June to the first week of August 1997.
- ... be held in a city close to a major airline hub at a college campus.

Changes to the Constitution of the Society of Saint Francis

Chapter approved the amended addition of section 3.6 concerning the three Orders meeting together regularly.

Changes to the Constitution of the Third Order Society of Saint Francis

The motion to approve the Australian Province's recommended changes to the Third Order Constitution as printed in appendix A of the Minister General's letter dated May 10, 1993 and as amended by this Chapter passed.

WORDING OF THE RULE OF THE THIRD ORDER

Chapter accepted the resolution on page 5 of the Minister General's letter dated May 10, 1993 which reads: "Chapter affirmed the desirability of I.P.T.O.C. taking decisions on the common wording of the Rule of the Third Order, and that we would endeavor to make a commitment to decisions taken by I.P.T.O.C. concerning it." Chapter approved proposed changes as amended.

PROVINCIAL STATUTES: Chapter approved the changes to the Provincial Statutes as submitted by the Standing Committee and amended by Chapter. The Secretary was directed to publish the revised Provincial Statutes. Some of the amended sections read:

I. Government

G.3. (replacement paragraph) 'The particular responsibilities of the Chaplain are: facilitating and supervising the reporting of members in profession; granting mandates for profession; appointing assistant chaplains and area chaplains; overseeing the admission of persons professed in other Christian communities; initiating ballots to Chapter for release from vows; supporting all members in their spiritual journeys.'

II. Ministers

'J. Miscellaneous (new section)

1. After 15 years of consecutive service, Ministers Provincial will hold no office nor serve on Chapter for a period of 3 years. They may be elected to Chapter or appointed to an office after this 3 year break in service.
2. Any officer who does not intend to stand for re-election shall notify Chapter no less than 3 months prior to its next meeting.'

III Membership

A. Postulants

1. 'Those who feel called to a life within the Third Order of the Society of St. Francis may seek admission as Postulants by submitting certain requested material including but not limited to a reference from a member of one of the three Orders of the Society of St. Francis, parish priest, or spiritual director; and by preparing a Rule of Life based on the Third Order Rule of Life, submitting it to the appropriate Formation Director, who may consult with them concerning its revision. Submission of the first report following the acceptance of the Rule constitutes acceptance as a Postulant.'

III.B. Novices

1. 'Normally, six months or more after their acceptance, Postulants may apply to the Formation Director or designated assistant for admission to the Order as a Novice. The Formation Director or designated assistant shall review their manner of life, and proposed rule, and recommend that they continue or discontinue as Postulants for some more definite period of time, or accept the Postulants as Novices.'
2. 'The Formation Director in consultation with the Chaplain may admit persons under 20 or over 60 years of age to the novitiate.'

III.C Professed

1. 'Normally, after at least a two-year novitiate, the Novice may be allowed to request profession in the following manner:Novices

shall submit their own written request for profession to the Formation Director. Novices shall request letters of support to be sent to the Formation Director from their novice counselor, spiritual director, and, where applicable, from the local Fellowship, or individual designated by the Formation Director....'

4. 'Professed brothers and sisters shall normally report at least once each year, with the option of reporting more often if they wish, on their observance of the Franciscan way of life and their own rule of life. The newly professed shall normally report four times a year for the first two years.

CHURCH MALPRACTICE INSURANCE: Brother Robert Hugh gave Chapter a review of the situation concerning malpractice insurance and spiritual direction. The Church Insurance Corporation has made changes in its policies effective July 1, 1993. An employee in an on-going (greater than 6 times) counseling relation with a person must conform to the guidelines. Each diocese is working on their guidelines. This topic will be discussed at the Conference on Religious Life.

EVANGELISM WORKSHOP : Brother Robert Hugh showed Chapter the video which introduces the "Spirituality, The Key to Evangelism" workshop he offers to parishes. Anyone interested in the workshop should contact Brother Robert Hugh.

OUTREACH: Chapter approved \$500 each to 1) Happy Haven School, Tobago to replace their stolen VCR and tape(s). 2) Bay Area Extended Housing, Coos Bay, OR, an ecumenical agency that helps homeless families. 3) Appalachian Elders Development Association, Morristown, TN, which aids the elderly living below the poverty line.

BUDGET: The budget committee presented the 1994 budget of \$53,950. Chapter ratified the budget and referred it to the Corporation for its adoption.

THANK YOU

Bishop George Hunt for the quiet day; Sam Hale, Assistant Chaplain; Patricia Drake, Kale King, David Nard, and Joseph Byrne (retired area chaplains); all retired fellowship conveners; David Nard, Kathy Prehm, William Breedlove, and Henry Bird, formation counselors; Jacqui Belcher for writing the Secretary's handbook and other assistance which made the Secretary transition go smoothly; Bob Teudesman, Inquirers Secretary; Jane Ellen Traugott for her work during Chapter; Vivian Wright for the delicious meals; Douglas Scott, candidate in the Minister Provincial election; Alden Whitney for his leadership as Minister Provincial; Brother Robert Hugh and Sister Catherine Joy, First Order Visitors; Brother Jason and the Friars for their hospitality.

NECROLOGY: Jack E. Couch, (09/02/93); Dorothy D. Nohle, (09/11/90); Roland Arthur Stevenson, (July, 93); Charles William Allen Stone, (12/28/91).

Chapter will meet at Little Portion October 11 - 14, 1994. The Chapter meeting was adjourned at 11:35 a.m., Friday, October 8.

The Corporation of the Third Order, Society of Saint Francis, American Province, met on Friday October 8. The following Board of Officers was unanimously elected: Alden Whitney (President-Treasurer), Amory King (Vice President), John Dotson (Secretary), and Jane Ellen Traugott (member at large). The proposed 1994 budget, presented by the board was unanimously adopted.

	THIRD ORDER 1994 BUDGET	
	Minister Provincial	6,000.00
	Minister's Discretionary	900.00
	Chaplain	3,500.00
	Assistant Chaplain	350.00
	Area Chaplains	100.00
	Fellowship Coordinator	1,500.00
	Inquirer Correspondent	200.00
	Bursar	1,000.00
	TOTAL SERVANTS	13,550.00
	Formation Director	3,300.00
	Ass't Formation Directors	1,200.00
	Caribbean FD/Area Chaplain	1,600.00
	Counselors	300.00
	Training	0.00
	TOTAL FORMATION	6,400.00
	Franciscan Aid Fund	700.00
	Other Aid	1,500.00
	1st Orders	3,700.00
	1st Order Visitors	4,200.00
	Regional/Scholarship Needs	0.00
	3rd Order Central Fund	2,000.00
	TOTAL OUTREACH	12,100.00
	Information Sheet	1,500.00
	Franciscan Times	2,200.00
	Brochures & Booklets	2,500.00
	Library	200.00
	Advertising	350.00
	Copier	50.00
	Office Costs	600.00
	TOTAL COMMUNICATIONS	7,400.00
	Annual Meeting	6,500.00
	Travel	6,500.00
	Accommodation	1,500.00
	Standing Committee	1,500.00
	TOTAL CHAPTER	14,500.00
	GRAND TOTAL	\$ 53,950.00

TAU RING ORDER

If you have ordered a **ladles "Tau Ring", size 8 1/2** from Ken Norian, please contact him at 2595 Alder Ave., E. Meadow, NY 11554. Due to a computer problem, the information for the person this was ordered for has been lost. Also, if you are interested in purchasing one of these rings, please contact Ken at the above address.

SSF AMERICAN PROVINCE NEWS

Dusntan's mother died on August 15 in Florida.

James Edward is now at San Damiano Friary.

Justus is not at Little Portion.

Clark Berge was professed on October 16 at Little Portion.

Robert Hugh has been appointed Assistant Minister Provincial.

The Poor Clares are now in their new convent. They enjoyed a vacation during October in Texas.

The Inter-Provincial Third Order Chapter (IPTOC) met for five days at Little Portion Friary beginning October 26. Three delegates from each of the five provinces New Zealand, Australia, Europe, Africa, and America were in attendance. All three orders met together on October 28. Our Minister General, Brian Hamilton, presided.

Please Remember:

All monies go to **Carole Watson**

Requests for **pledge cards** go to **Dee Dobson**

Requests for **TSSF brochures** go to **Dee Dobson**

Materials for the **Franciscan Times** go to **Robert Durand**

Requests for **Basics** go to **John Dotson (money to Carol Watson)**

Requests for **Spiritual Director's Manual** go to **John Dotson**

Requests from professed for **The Rule for Daily Reading** go to **John Dotson ***

Requests from professed for **Formation Letters (1991)** go to **John Dotson ***

Materials for the **Information Sheets** go to **John Dotson**

Address Changes go to **John Dotson**

* Those in formation will receive this material in due course.

I will soon begin work on the **1994 Third Order Directory**. Please send me your corrections. Corrections include name, address, phone number, deacon/priest designation, membership rank and date.

ADDRESS CORRECTION REQUESTED

FIRST CLASS MAIL

John W Dotson TSSF, Provincial Secretary
Third Order, Society of St. Francis, American Province
4036 Lakota Place
Kingsport, TN 37664-3473