

PROFESSED

ACKER, Julia M.	10/12/94
BAKER, Rhonda	10/12/94
BOMBERGER, James	09/24/94
BRANDENBURG, Marilyn J.	07/10/94
COLLADO, Angel	12/03/94
COLLADO, Kathleen	12/03/94
CUMMINGS, Brenda	10/12/94
DUTINA, Molly	10/04/94
GARVIN, David	06/11/94
HANGER, The Rev R Bruce	08/27/94
HENDERSON, Janis	11/20/93
HERNE, Lynn	12/03/94
MCKNIGHT, Elizabeth B.	09/24/94
MOTLEY, Margaret	08/28/91
PANCAKE, Rosemary	03/12/94
PEACOCK, George "Hunt"	10/04/94

REQUIEM IN PACE

(please trans. to approp. section of Directory)

BABCOCK, The Rev. Carl W.	06/02/94
BISHOP, Ruth	06/22/94
METCALF, George	02/09/95

NOVICED

BELLOWS, The Rev Richard	06/11/94
BRAY, Betty	10/22/93
HEIM, Whitney	06/08/94
LECROY, Anne	09/24/94
MARTIN, Sarah K	09/24/94
McKINNEY, Richard Jr.	01/14/95
NEWMAN, Sharon	11/03/94
PAGONAS, D. Louise	09/24/94
PETERSON, Nancy	11/12/94
PHILLIPS, James W.	06/18/94
TOLOMEO, Rita	06/11/94
VALDES, Paul	09/24/93
WHITAKER, Ann L.	12/18/94

POSTULANTS

ARMSTRONG, Elizabeth	08/03/94
BRUNSON, Peter Mark	10/27/94
CHUTE, Douglas	05/04/94
CRAFT, David	08/25/94
DAVIS, Gary	09/20/94
ELLIOT, Ann K.	05/04/94
ENNIS, Kathleen	08/04/94
FINCH, Diana	05/31/94
FOX, John Michael	06/20/94
HARRIS, Jerry	07/01/94
JACKSON, Howard	09/22/94
JONES, William D.	12/26/94
KEATING, Carla	09/10/94
LEWIS, Edna B.	04/26/94
MALONE, Daryl Jane "DJ"	09/14/94
NELSON, Connie	09/06/94
NESVOLD, Emily	01/06/95
NICOL, Mary	12/12/94
NOEL, The Rev. Josiah	09/25/94
SHOWER JR., Ralph T.	10/04/94
SOMERS, Leland	04/17/94
SYKES, Ardeen	12/08/94
VENTRESCA, Baldo	07/01/94

WITHDRAWN / RELEASED

(please remove from Directory)

BISCOE, Helen Frances
COLLIER, Martha Jane
DINNELLA, Marietta
GREENE, The Rev. James J.
GRIESMEYER, The Rev. Walter
MAYNARD, Joanne
MCCARTY, Dorothy M.
MOREHOUSE, Dutton
ROSENQUIST, PHD, Sara Ellen
SEEL, Rev. Tony
SMITH, Clara Sue Crisp
STAPLETON, The Rev. Jack W.
TENNYSON, Janet

Fellowships Members of each fellowship are encouraged to begin discussing creative ways to raise money for registration fees and transportation to the 1997 Provincial Convocation to be held in New Orleans. Savings, donations and fund raising projects are ways to allow everyone to attend this memorable event! [Editor's note: current estimated costs are registration - \$375 single, \$650 couple, \$80 child; lodging - \$205 single, \$320 double; plus travel.]

1995 Convocations South Central - April 21-23, St. Crispin's Conference Center, Wewoka, OK; August 4-6, Western, Santa Rosa, CA; August 18-20, Southwest, Albuquerque, NM; August 25-27, Midwest, Techny, IL; August 25-27, Northeast, Graymoor, NY; September 22-24, Southeast, Honey Creek, GA. See Advent issue of *Franciscan Times* for details (if you didn't receive this issue of the Times, please let John Dotson know).

From the Secretary John Dotson expresses thanks and appreciation for the prayers and expressions of love at the death of his mother and the loss of his job. John was offered and accepted a new position just before Christmas.

R I P George Metcalf died on February 9th. We offer prayers for George, Mary and the Minnesota Fellowship. George, professed in 1978 and a long-time area chaplain, shall be sorely missed.

Br. Ramon's book *Franciscan Spirituality* is still available from the secretary. Copies are \$15 each, please make check payable to the Third Order, Society of St. Francis.

Chapter Elections You have received - or will shortly - a letter requesting nominations to Chapter. Please remember that consent of the person you wish to nominate is necessary before submitting his or her name.

Pledges and Contributions Please remember to return your pledge card to the bursar. Contributions for materials are also greatly appreciated. Checks should be sent to Carole Watson at 962 West Acadia Drive, Tucson, AZ 85706.

Information Sheet Working on the principle that many hands make light work, compilation and editing of the Information Sheet will now be Jacqui Belcher's job (oh, no, she's back!). Do send any pertinent material directly to her (note her new address: 2119 Alabama Avenue, Savannah, GA 31404).

SUMMARY OF THE MINUTES OF CHAPTER October 11-14, 1994, Little Portion Friary, Mt. Sinai, New York

All members were present with the exception of the Secretary, John Dotson.

Helen Parker was recording secretary. Visitors were Br. Robert Hugh SSF, Sr. Pamela Clare CSF, and David Wirick OEF.

Minister Provincial (Alden Whitney) - At IPTOC a fund was set up to enable African ministers to better travel around; amendments were made to the constitution; a larger electorate for the Minister Provincial was decided upon (Alden was elected). The American Province paid half the

expenses of this IPTOC chapter which met at Little Portion October '93.

The American Province Standing Committee disbursed \$5,000 to SSF on the occasion of their 75th anniversary, forgave the loan to CSF in excess of \$6,000, and planned to send \$2,500 to the African Travel Fund. The Standing Committee attended the Ecumenical Franciscans' chapter meeting.

As Minister General, Alden attended chapters in different provinces and convocations in several regions.

TSSF has been granted tax exempt status.

HIGHLIGHTS

A new Devotional Companion was mailed out under the direction of the chaplain.

The Order is experiencing financial hardship. Travel in 1995 needs to be cut back.

Chaplain (Marie Webner) - retirement has allowed Marie to travel and meet tertiaries, including those working on the Devotional Companion.

Area chaplains: Hattie Irish, Illinois; Allen Hall, Colorado and Utah; Samuel Hale, Connecticut; Jeanie Wigle, Texas; Barbara Bennett, Eastern Canada.

Daily Office lessons and psalms are to be taped for blind members' use.

1994 statistics show 18 professed, 6 released, 1 re-admitted, and 1 transferred (from Australian Prov.)

The Assistant Chaplain (David Burgdorf) notes that 31% of the membership has not reported.

Formation Directors - Ann Harris reports a smooth year with steady growth. As of the fall there are approximately 118 in formation. There are two novice classes (San Francisco and Tennessee). Thanks were extended to Glen-Ann Jicha for her work with the Chicago class and to all assistant formation directors. Two areas needing to be addressed are 1) spelling out the reason why fellowships members should not be postulant's or novice's spiritual directors, and 2) the policy on one being an associate member of other Orders while testing one's vocation in the Third Order.

Peter Patrick reports that the 3 fellowships in Trinidad and Tobago meet regularly (there are 11 Tertiaries and 3 inquirers in Tobago; 8 in Trinidad). There are 2 formation classes. In 1994 Peter visited Venezuela. There is some concern there over the length of novitiate. He hopes a convocation might be held there in 1995. In Barbados, those interested in the Franciscan life belong to the Guild of St. Francis. It is unlikely they would be able to conform to our Rule.

Fellowship Coordinator (Anita Catron) - reports 4 new fellowships (1 each in California and North Carolina and 2 in Pennsylvania). Of 47 active fellowships, most meet quarterly or monthly. Some experience personality conflict. Anita attended 3 of 8 convocations and the OEF chapter.

Pamela Redhead-Mongroo (Trinidad) reported 5 professed, 4 novices, 3 postulants and 1 aspirant (and 3 solitary tertiaries who seldom get together). The bishop met with them and discussed the need for intercessory prayer. Peter

Patrick's fellowship in Tobago (2 professed, 7 postulants, 3 aspirants) meets monthly.

Society of St. Francis (Br. Robert Hugh) - noted those brothers who had attended convocations. Plans for the 1995 pilgrimage to Assisi are well in hand.

Community of St. Francis (Sr. Pamela Clare) - thanked the Order for its loan and the cancellation of it. She noted that their house is now repaired. Sr. Ruth is busy with Family Link and the renovation of its newly purchased house. Susan Barr is a new postulant.

Bursar (Carole Watson) - presented the '93 balance sheet. Reimbursement procedure was outlined.

Secretary (John Dotson) - 2 Information Sheets and 4 Franciscan Times were mailed in '94. Membership as of 9/94: 425 professed, 78 novices, 72 postulants, 1 without rank - an increase of 11 professed, 2 postulants and an overall decrease of 9. 31 sets of Basics were distributed.

Librarian (Rosie McFerran) - 200 new titles were added. 63 titles (23 on Francis or Franciscans, 8 video or audio tapes) were distributed - down by 8 from '93. Has found someone to tape required Franciscan reading, would appreciate more volunteers.

Franciscan Times (Robert Durand) - Pax et Bonum has been incorporated into the Times, increasing latter's volume and, consequently, the cost. Discussion ensued over possible subscription charge.

Order of Ecumenical Franciscans (David Wirick) - reported 27 members. 1994 celebrated their 10th anniversary. Jimmie Reese was elected their second Minister Provincial. Next chapter: June 22-25, '95, St. Joseph's Retreat Center, Euclid, OH.

Ratifications/Elections - Br. Robert Hugh SSF and Sr. Pamela Clare CSF were ratified as First Order Visitors; Marie Webner was not confirmed as Chaplain (Kale King was appointed Interim Chaplain).

Membership Action - elected to profession: Brenda Cummings, Angel and Kathleen Collado, Lynn Herne, Rhonda Baker, Julia Acker. Released: Joanne Maynard.

The Rule, Constitution & Principles

o Changes to the Rule of the Third Order made by IPTOC were ratified (amended Constitution

and Form of Profession - to which Chapter added the word "joyfully" to the renewal pledge - are enclosed).

- o In a complementary action to that of IPTOC, Chapter added Section 2.J.3 to Provincial Statutes to read: *"The representative from Chapter to the Interprovincial Third Order Chapter (IPTOC) shall be elected by a majority vote of Chapter in the year preceding the IPTOC meeting when the date is known. If two provinces call an unscheduled meeting, a representative shall be elected by majority voted of the Standing Committee."*
- o Changes (enclosed) by IPTOC to the 30-day Principles cycle were approved: In preamble on cover, change revision date to October 1993.

1997 Provincial Convocation - It was agreed that Loyola University, New Orleans be the site in late June. The theme will be "Rebuild My Church" with keynote speaker being Bp Tutu. Other speakers yet to be determined.

Outreach - If funds were available by end of '94, \$500 would be given to each of the following: Bushwick Play Project (Tom Carey SSF); scholarships at Colegio de San Marcos, Dominican Republic (Hattie Irish); science lab for St. Stephen's Anglican School, Princes Town, Trinidad.

Finances - There was discussion on rising costs of publications; the need to spread bill payments over 12 months; an appeal to members for reimbursement of three-ring binders (in which to

keep Franciscan material) to be purchased in 1995.

Personal Rules - An issue of the Times will include clarification on writing and revising Rules of Life.

Other Business and Thanks - Pamela Mongroo will write instructions on the Daily Office; Mary Ann Jackman read a letter concerning better intra-provincial communication; Glen-Ann Jicha expressed thanks for support and prayers at the time of her husband's death; Amory King will write letters of thanks to various people for their assistance throughout the year and at Chapter.

Chapter 1995 - Chapter will request Jose Valenzuela to attend. Dates are October 10-13.



Board of Directors of the Corporation of the Third Order met on October 14, 1994 and accepted the proposed 1995 budget ratified by Chapter. The board recommended its presentation to the entire corporation.

The Corporation of the Third Order met on October 14, 1994, and elected its 1995 board: Alden Whitney, President/Treasurer; Ann Harris, Vice President; John Dotson, Secretary; Jane Ellen Traugott, Member-at-Large. The corporation adopted the proposed 1995 budget presented by the board.

[A set of full minutes and annual reports may be requested from the secretary, John Dotson.]

1995 Budget

Minister Provincial	6,000
Minister's Discretionary	900
Chaplain	1,500
Assistant Chaplain	350
Area Chaplains	100
Fellowship Coordinator	1,000
Inquirer Correspondent(s)	300
Bursar	1,100
TOTAL SERVANTS	11,250
Formation Director	2,000
Ass't Formation Directors	1,000
Caribbean FD/Area Chaplain	1,600
Counselors	150
Training	0
TOTAL FORMATION	4,750
Franciscan Aid Fund	700
Other Aid	1,500
1st Orders	3,000
1st Order Visitors	2,350
Regional/Scholarship Needs	0
3rd Order Central Fund	2,000
TOTAL OUTREACH	9,550
Information Sheet	1,650
Franciscan Times	2,420
Brochures & Booklets	600
Directory	1,200
Binders	2,850
Library	200
Advertising	300
Copier	50
Office Costs	0
TOTAL COMMUNICATIONS	9,270
Annual Meeting	6,500
Travel	6,000
Accommodations	500
Standing Committee	4,500
1997 Convocation Escrow	17,500
TOTAL CHAPTER	52,320
GRAND TOTAL	52,320

The Principles of the Third Order, Society of St. Francis
(for daily reading) revised October 1993 by IPTOC

Day Two - The Object, cont'd

In the example of his own sacrifice, Jesus shows us the secret of bearing fruit. In surrendering himself to death, he becomes the source of new life. Lifted from the earth on the cross, he draws all people to himself. Clinging to life causes life to decay; the life that is freely given is eternal.

Day Three - The Object, cont'd

Jesus calls those who would be his servants to follow his example and choose for themselves the same path of renunciation and sacrifice. To those who hear and obey, he promises union with God.

The object of the Society of Saint Francis is to build a community of those who accept Christ as Lord and Master and are dedicated to him in body and spirit. They surrender their lives to him and to the service of his people. The Third Order of the Society consists of those who, while following the ordinary professions of life, feel called to dedicate their lives under a definite discipline and vows. They may be female or male, married or single, lay or ordained.

Day Four - The Object, cont'd

When Saint Francis encouraged the formation of the Third Order, he recognized that many are called to serve God in the spirit of Poverty, Chastity and Obedience in everyday life (rather than in a literal acceptance of these principles as in the vows of the Brothers and Sisters of the First and Second Orders). The Rule of the Third Order is intended to enable the duties and conditions of daily living to be carried out in this spirit.

Day Ten - The Third Aim *To live simply*

The first Christians surrendered completely to our Lord and recklessly gave all that they had, offering the world a new vision of a society in which a fresh attitude was taken toward material possessions. This vision was renewed by Saint Francis when he chose Lady Poverty as his bride, desiring that all barriers set up by privilege based on wealth should be overcome by love. This is the inspiration for the third aim of the Society, to live simply.

Day Eighteen - The Second Way of Service, cont'd

As well as the devotional study of Scripture, all recognize their Christian responsibility to pursue other branches of study, both sacred and secular. In particular there are members of the Third Order who accept the duty of contributing through their research and writing, to a better understanding of the church's mission in the world: the application of Christian principles to the use and distribution of wealth; questions concerning justice and peace; and of all other questions concerning the life of faith.

Day Twenty-Four - The First Note, cont'd

The faults tertiaries see in others are the subject of prayer rather than of criticism. They take care to cast out the beam from their own eye before offering to remove the speck from another's. They are ready to accept the lowest place when asked and to volunteer to take it. Nevertheless, when asked to undertake the work of which they feel unworthy or incapable, they do not shrink from it on the ground of humility, but confidently attempt it through the power that is made perfect in weakness.

THE FORM OF PROFESSION AND RENEWAL

1. The form of Profession as set out by the Interprovincial Chapter of 1993.

1.1 *The Question:* The officiant says, "Do you accept the Principles as the vision of the Community for the Third Order of the Society of St. Francis?"

The candidate replies, "I do."

1.2 *The Pledge:* "I, N, give myself to our Lord Jesus Christ, to serve him for the rest of my life in company with my brothers and sisters in the Third Order of the Society of Saint Francis, seeking to spread the knowledge and love of Christ, to promote the spirit of love and harmony as the family of God and to live joyfully a life of simplicity and humble service after the example of St. Francis."

1.3 *The Personal Rule of Life:* When the Personal Rule of Life is received, the candidate says, "I, N, undertake by God's grace to keep for one year my Personal Rule of Life (which I now place on the altar)."

2. The form of Renewal as set out by the Interprovincial Chapter of 1993.

2.1 *The Pledge:* "I, N, renew my pledge to serve our Lord Jesus Christ in the Third Order of the Society of Saint Francis, according to the Principles of the Order, for the rest of my life; seeking to spread the knowledge and love of Christ, to promote the spirit of love and harmony as the family of God and to live joyfully a life of simplicity and humble service after the example of St. Francis. I undertake by God's grace to keep for one year my Personal Rule of Life (which I now place on the altar)."

The Rule of the Third Order of the Society of Saint Francis

ii) The Constitution

1. The Order

- 1.1.a The Third Order of the Society of Saint Francis (TSSF) is the revival within the Anglican Communion in the twentieth century of the Brothers and Sisters of Penance originally founded by Saint Francis.
- 1.1.b The Third Order places itself under the patronage of the Blessed Virgin Mary, Saint Francis of Assisi, and Saint Clare of Assisi, whose festivals are to be specially observed.
- 1.1.c The Rule of the Third Order is comprised of the Principles, the Constitution, and the form of Profession and Renewal of the Third Order.
- i) The Principles are the agreed version of the Rule of the Christa Seva Sangha as set out in the "Source Documents".
 - ii) The Constitution defines the form and practice of the Third Order in response to the Principles.
 - iii) The form of Profession and Renewal is authorized by the Interprovincial Chapter.
- 1.1.d The Rule of the Third Order is the basis of our community life and is the expression of our heritage and vision in the Franciscan life.
- 1.1.e The Principles, together with the Personal Rule of Life, are the focus of commitment and renewal for all Tertiaries.
- 1.2 The Third Order of the Society of Saint Francis is organized into Provinces.
- 1.3.a One of the Ministers Provincial shall be the Minister General of the Third Order. The Minister General shall appoint another Minister Provincial who shall serve as Assistant Minister General.
- 1.3.b The Minister General is the functional Head of the Third Order throughout the world, and its servant.
- 1.3.c It is the responsibility of the Minister General:
- i) to ensure that the Constitution of the Third Order is observed;
 - ii) to assist in coordinating the interprovincial life of the Third Order;
 - iii) to act as Convenor for the other Ministers Provincial in all interprovincial matters of Third Order policy and practice;
 - iv) to ensure that Interprovincial Chapters are called in accordance with the Constitution.
- 1.3.d The Minister General may attend and may vote at any meeting of any Provincial Chapter.
- 1.3.e The Minister General shall be elected by the Interprovincial Chapter. When the office of Minister General falls Vacant between meetings of the Interprovincial Chapter, there shall be a postal vote by the same electorate, that is: the Ministers Provincial, the Provincial Chaplains, and the third elected member of each Province. A Bishop Protector shall act as the returning officer for a postal vote.
- i) The Minister General shall hold office initially for three years.
 - ii) The Minister General may hold office for one further term of three years regardless of whether the qualifying office is held throughout that period.
- 1.4.a There shall be an Interprovincial Third Order Chapter to coordinate the activities of the Order throughout the world.
- 1.4.b Meetings of the Interprovincial Chapter shall be called by the Minister General either
- i) at the request of any two Provinces, or
 - ii) in any event at intervals not exceeding six years.
- 1.4.c
- i) The Minister General shall preside at all meetings of the Interprovincial Chapter.
 - ii) Each Province shall be represented at the Interprovincial Chapter by the Minister Provincial, the Provincial Chaplain, or their nominees, and one other professed Tertiary, chosen according to the procedure laid down in the Statutes of each Province.
- 1.4.d The Ministers Provincial together shall act as an executive body of Interprovincial Chapter. Their decisions shall be reported to, and ratified by all Provincial Chapters and the Interprovincial Chapter when it meets.

2. Membership of the Order

- 2.1.a Tertiaries of the Society of Saint Francis will normally be communicant members of the Anglican Communion or of churches in communion with the See of Canterbury.
- 2.1.b Application for membership from communicant members of other churches may be referred to the Bishop Protector of the Province concerned, who shall exercise his discretion in accordance with the Constitution of the Society of Saint Francis.
- 2.2.a The Third Order recognizes two degrees of Membership: Novices and Professed.
- 2.2.b
 - i) The Novitiate is normally of two years duration.
 - ii) No person under the age of 18 years may be noviced except as provided in the Provincial Statutes of each Province.
 - iii) Postulants may be admitted to the Novitiate provided that they have kept a provisional rule of life for at least six months.
- 2.2.c At Profession, tertiaries commit themselves to Christ within the Third Order with lifelong intention.
- 2.3.a Admissions to the Postulancy must be approved by the Provincial Chaplain concerned except as provided by the Statutes of each Province.
- 2.3.b Those to be Professed must be elected to Profession by the Provincial Chapter of the Province concerned except as provided by the Statutes of each Province.
- 2.3.c Novicings, Professions and Renewals shall, wherever possible, take place within the Eucharist, using the Service approved for the purpose.
- 2.3.d Novicings and Renewals shall normally be accepted by a Professed Tertiary.
- 2.3.e Professions may normally be received by a Professed Tertiary after election by the Chapter of the Province concerned, and shall be evidenced by the giving and receiving of the Professional Cross.
- 2.4.a The resignation of a Professed Tertiary and release from the obligations of Profession requires the permission of the Chapter of the Province concerned.
- 2.4.b The Chapter of a Province may initiate the release from the Order of any professed Tertiary. This shall be done in accordance with the Statutes of the Province.

3. The Provinces

- 3.1 New Provinces shall be formed by the Interprovincial Chapter of the Third Order.
- 3.2 Within each Province, the Third Order is protected by the Bishop Protector appointed by the Provincial Chapter of that Province for an initial term of six years, renewable at the discretion of that Chapter.
- 3.3.a In each Province there shall be a Chapter which shall be the legislative body for that Province.
- 3.3.b Each Province shall draw up its own Statutes governing its organization and shall exchange copies for information with the other Provinces.
- 3.3.c The formation of a new Province shall be determined by the Provincial Ministers, and thereafter in accordance with the Statutes of the new Province as approved by the Chapter.

4. Spiritual Direction and Rule of Life

- 4.1.a Each Member of the Third Order must have a Spiritual Director who normally has a Spiritual Director and accepts "the Principles" as the basis of direction.
- 4.1.b Each Novice of the Third Order must have a Novice Counsellor who will assist with the Tertiary's formation in the Franciscan life.

- 4.2.a Members of the Third Order shall each make and keep a Personal Rule of Life.
- 4.2.b The purpose of the Personal Rule of Life is to interpret and express the Principles in the particular circumstances of each Tertiary's life.
- 4.2.c The Personal Rule of Life should be drawn up according to the Statutes of the Province, giving consideration to each Tertiary's personal gifts and qualities as well as the other duties and responsibilities each may have.
- 4.2.d The Personal Rule of Life will normally include some commitment, clearly stated, in each of the following areas:
- | | | |
|-----------------------|----------------|---------------|
| 1. The Holy Eucharist | 4. Self Denial | 7. Simplicity |
| 2. Penitence | 5. Retreat | 8. Work |
| 3. Personal Prayer | 6. Study | 9. Obedience |
- 4.3.a As a sign of their commitment and renewal, the members of the Third Order shall annually renew their pledge to live according to the Principles as expressed in their Personal Rule of Life.
- 4.3.b Annual renewal is required to safeguard against nominal membership and to give opportunity for the Personal Rule of Life to be revised if needed.
- 4.3.c Members of the Third Order shall report at least annually on their living in accordance with the Principles as expressed in their Personal Rule of Life in the manner laid down in the Statutes of their Province.
- 4.4 Those admitted to the Novitiate are committed as Members of the Franciscan Family within the Third Order, to accept the authority of their Provincial Chapter and those who hold Pastoral Office in their Province, and to seek humbly and joyfully to grow in their vocation.

5. Amendments to Constitution

- 5.1 Amendment to the Constitution and Appendices may be proposed by a Provincial Chapter and shall be submitted in writing to the Minister General for circulation to the other Provinces.
- 5.2 Subject to the approval of all the Provinces, such amendments shall be ratified by the Interprovincial Chapter of the Third Order.
- 5.3 This version of the Constitution is that amended by the Interprovincial Chapter of 1993.