

information

December 1996

sheet

PROFESSED

BOESCH, Christine F.	10/13/96
BRYSON, The Rev. Laird	09/21/96
HOOP, Kimberly	10/00/94
SMITH JR., Otis	10/24/96

NOVICED

BERKLEY, The Rev. Claude	10/10/96
BONAS, The Rev. Hilton	10/10/96
FELL-SMITH, Germaine	10/04/95
HUTCHINSON, John M	10/17/96
ISAAC, Philip	10/04/95
JARRETT, The Rev. Emmett,	09/21/96
MANDERS, Suzan	04/16/96
NOEL, The Rev. Josiah	10/10/96
POW, The Rev. Lionel K.	01/00/94
RODRIGUEZ, Francilla	10/10/96
ROLAND, Charles	00/00/00

POSTULANTS

BEAL, Mary R.	09/14/96
COWSILL, Jay	00/00/96
DALRYMPLE, John	09/12/96
FISH, Derek	10/09/96
MARONEY, Mary Louise	10/07/96

WITHDREW (RELEASED)

(BLACK, Joseph	02/22/92)
BOWEN, The Rev. Polly M.	06/05/95
(BROWN), The Rev. Marilyn	12/02/89
(COOPER, Diana	02/24/89)
CRAFT, David	08/25/94
(DARRAH, Diane C.	07/15/89)
JONES, Pamela	07/13/91
(KELLY, Steven J.	04/22/93)
(LAW, Frank	00/00/00)
(MOLINE, Dearlie	01/06/82)
TAMURA, Lucille	09/16/95
THOMAS, Harrington	04/14/89
(VANDENOEVER, Claire	11/24/84)
(WERKER JR, William A.	07/01/84)

RIP

NUGENT, Brendan	11/18/95
Br. LEO SSF	11/01/96

Chapter began at Little Portion with a Quiet Day on Tuesday, October 8, led by Mary Ann Jackman. The plenary sessions were conducted over the next three days. *Members present:* Julia Bergstrom, John Brockmann, David Burgdorf, Anita Catron, Dee Dobson, Robert Durand, Bob Kramish, Carol Tookey, Masud Syedullah, Gloria Waldron, Alden Whitney. *Absent:* Kathleen Eickwort, Hawley Todd, David Ian Delacroix, OEF, Sr. Pamela Clare CSF. *Also present:* Mary Ann Jackman, Esther Thomas, and Carole Watson. Br. Robert Hugh SSF.

MINISTER PROVINCIAL: Alden Whitney reported on the development of the Third Order in the past year, both in our province and around the world. He applauded the efforts of the new pastoral officers. He noted a slight growth in our numbers, and the establishment of new fellowships, as well as the TSSF homepage on the Internet. In the course of his travels, Alden met with fellowships in Chicago and San Francisco. Alden expressed enthusiasm for the progress of the plans for the 1997 Provincial Convocation in New Orleans. He noted the appointment of our new Bishop Protector, Jerry Lamb. Alden anticipates that our relationship with the Lutheran Third Order will increase with corresponding developments in the wider Episcopal Church. Alden made note of other developments: the transfer of the Solomon Islands from Australia to New Zealand and of Hong Kong from Europe to Australia; the European Province's 60th birthday celebration at Salisbury Cathedral in July

(the American Province being represented by Dee Dobson); the participation of TSSF representatives at the Interprovincial Brothers' and Sisters' Chapter at Hilfield; the election of Ann Kotze as M.P. for Africa and the re-election of Keith Slater as Australian M.P.; the upcoming election of a new M.P. for Europe, and his own re-election as Minister General, through



IPTOC 1999. The Third Order has been invited to participate in a meeting of endorsed religious orders not living in community, to be held in St. Louis this month. Alden thanked Carole Watson for her many years of service as Bursar. Finally, he expressed gratitude for his own years of service on as M.P., declaring that "the Society of St. Francis is my dwelling place in this amazing Episcopal Church, and the Third Order my own room in our more amazing Franciscan home." Alden's report was greeted with an ovation from Chapter, expressing our own gratitude for Alden's work and presence in the life of the Order.

CHAPLAIN: During the past year, 11 tertiaries were professed, four were released from vows or withdrew (not including new membership action from this Chapter). David Burgdorff attended convocations in Trinidad and Southern California. While

there he met Fr. David Boyan, tertiary from Guyana. One of the chaplain's major concerns this year has been to support the area chaplains. Seven of thirty-three positions were replaced. David acknowledged the invaluable assistance of Julia Bergstrom, assistant chaplain, in communicating with the area chaplains. David especially enjoys the pastoral work involved in the chaplaincy, which includes counseling not only the professed, but those who feel they must leave the Order. He is enthusiastic about the Provincial Convocation, and looks forward to the vision of a gathered community, so long used to living "in dispersion", which he hopes will help us grow as instruments of peace.

ASSISTANT CHAPLAIN: Julia reported the following statistics: 399 Professed Tertiaries, of whom 172 (43 %) have reported, and 227 (57%) are unaccounted for. Efforts are underway to encourage more professed to report, and to locate "lost" tertiaries. There is an urgent need for a chaplain for Eastern Canada, as the professed there have been neglected for along time.

FORMATION DIRECTORS: Carol Tookey reported that her first year was one of learning and adjustment. Currently there are 25 aspirants, 37 postulants, and 52 novices. There is a need for new counselors; recommendations are welcome. Judith Gillette and Claire Linzel are new assistant formation directors (AFDs). One Formation Class, in Tennessee, is in progress. Carol attended the class in lieu of attending a

(Continued on page 2)

convocation this year. The formation program now has a computer, allowing e-mail access and up-to-date programming. Plans include developing an evaluation tool for those completing formation, a manual for AFDs, and an on-line formation program.

Gloria Waldron reported there is the first novice in Jamaica. There are three fellowships in Trinidad: North Trinidad, with 5 tertiaries and 7 aspirants; South Trinidad, with 4 tertiaries; and Tobago with one professed, 9 novices, and four postulants. Two joint meetings, a Christmas celebration and a convocation, were held. There has been no contact yet with tertiaries in Latin America. Next year, a group of Trinidad tertiaries will travel to Guyana to hold a convocation. Esther Thomas reported on the activities of the Trinidad fellowships.

FELLOWSHIP COORDINATOR: During the past year there were 47 active fellowships plus the Franciscan Crown Rosary [Note: for isolated tertiaries]. The Central New York has reorganized; Southern Minnesota is the newest of the fellowships, and a new fellowship is forming in Houston. Eight convocations met (out of nine). Anita Catron attended the South Central Convocation. She reminded Chapter of the obligation and benefits of fellowship reporting. There will be no regional convocations next year due to the Provincial Convocation in New Orleans. A new manual for conveners is under consideration. [Ed.'s Note: Joan Verret has been appointed Fellowship Coordinator.]

SOCIETY OF ST. FRANCIS Br. Robert attended 5 regional TSSF convocations in the past year; as usual, he discusses the Third Order at other gatherings as well. He was a consultant for the Chapter of the Order of Ecumenical Franciscans (OEF) in June, and spoke at their Convocation. He was instrumental in coordinating their 1997 Convocation with our Provincial Convocation in June in New Orleans. Br. Robert has been invited to preach at the cathedral in New Orleans on the Sunday prior to the Convocation, and he has agreed to assist us in our Convocation plans. Br. Robert reminded us of the pilgrimage he will lead in 1998 to Celtic holy sites in Britain, with tertiaries given priority registration.

COMMUNITY OF ST. FRANCIS Sr. Pamela Clare wrote of a difficult year for the Community, with Sr. Cecilia and Sr. Elizabeth Ann both fighting cancer. While Cecilia's has gone into remission, Elizabeth

Ann is undergoing a form of bone marrow transplant and chemotherapy. She and Sr. Jean spent a week recently on pilgrimage to Assisi. Despite interruptions, community life and ministry in San Francisco are continuing. Family Link is at a new site, and operating successfully; Sr. Catherine Joy has been assisting Sr. Ruth. The CSF Office Book is still in progress, with an Advent 1996 publication date projected. Sr. Jean attended the TSSF Western Convocation in August.

BURSAR: Carole Watson presented the 1996 Balance Sheet. She feels confident we will end in the black. She asked that receipts be sent to her no later than December 15, in light of her term ending on January 1, 1997. Carole expressed her gratitude to all who have worked with her and supported her during her many years as bursar.

SECRETARY Bob reported that his first year was enjoyable and educational. Bob read reports submitted by his assistants (Dee Dobson- mailings; Jacqui Belcher-Infosheet; John Dotson- database and directory). Dee submitted the inventory of publications, and indicated her willingness to continue in her capacity. Jacqui reported that there were 3 Info Sheets published in the past year, and that she is willing to continue as editor. John reported the following statistics: 440 Professed (up 5 from last year); 85 novices (up 7); 59 postulants (-6); "No-rank" (same), with a total of 594 (up 6). John is willing to continue to maintain the database, but would like to relinquish the task of publishing the Directory. Alden and Dee will assume that responsibility. Bob intends to research and correct missing information and discrepancies in the database and Directory, with the goal of maintaining a more up-to-date membership list.

LIBRARIAN Rosie McFerran reports the library's entry to the electronic age as part of the TSSF Web page. A source of distress for Rosie is the library's under-use. She suggests book reviews in the Franciscan Times as a way of increasing circulation, and welcomes more suggestions. Non-book materials (audio and video tapes) enjoy a much wider usage and circulation than books. All archival material has been forwarded to Br. Justus at Little Portion.

FRANCISCAN TIMES Robert reported with regrets that, due to family and personal obligations, only one issue of the Times has appeared this year. [Ed. Note: Robert's mother died Oct. 22. Our love and prayers are extended to him.] Robert noted the

Times' successful transition to the computer era which has occurred under his aegis. However, he believes that after five years as editor and publisher, it is time for him to relinquish this responsibility. A search is on for a new editor. Robert will put out an Advent edition, with a special supplement concerning the Provincial Convocation

RATIFICATION OF APPOINTMENTS

Alden's appointments of Br. Robert Hugh SSF and Sr. Pamela Clare CSF as First Order visitors were unanimously ratified.

ELECTIONS John Brockmann, Julia Bergstrom, and Anita Catron were candidates for the office of Minister Provincial. The candidates were given the opportunity to share their respective visions and goals for the Order, as well as to answer questions from the other members present. Anita Catron was elected to a three-year term as Minister Provincial, starting at the close of Chapter. Ken Norian was elected Third Order Bursar for a three-year term starting January 1, 1997.

MEMBERSHIP ACTION Novices elected to profession by Chapter were James Phillips and Ruby Mowlah-Baksh. Members released from their vows were Dearlie Moline, Steven Kelly, Dianne Darrah, and Marilyn Brown.

OLD BUSINESS:

- Changes to Principles and Statutes will be distributed to the membership.
- Provincial Convocation: Planning is well under way. Anita will continue to coordinate. A letter promoting the event was sent to the membership, and information has appeared in the Franciscan Times and Information Sheet. Program facilitators have been recruited. An airline discount proposal has been accepted. The Steering Committee met in February at the Catrons'; several members visited the site in New Orleans in June. With the unavoidable withdrawal of Bishop Tutu, every effort is being made to use resources within our own community. Response from the membership has been enthusiastic. Participation is also expected from other provinces, the OEF, and the local RC Poor Clares. The Steering Committee met frequently during Chapter. Committees were formed: Registration (Dee); Administration (Anita); Hospitality (Bob K.); Communications (R. Durand); Program (Julia); and Liturgy & Music (David). A chairperson is still needed for the Family

Committee. A timetable for tasks and deadlines relating to the Convocation has been established. Pre-registration questionnaires will be sent to the membership.

NEW BUSINESS:

- Chapter elections: Chapter discussed the current system of electing Chapter members. There is a general desire to have these elections be more representative geographically. Chapter passed a motion to allow each of the nine Convocations to nominate at least one of their members, to ensure geographic representation. These special nominations will take place at the Provincial Convocation for the Chapter elections of 1998; thereafter, each regional convocation will place members in nomination at their convocation meeting in the year prior to a Chapter election.
- TSSF Directory: Chapter discussed changes in format and ways to minimize errors in the future.
- Dee Dobson Resolution: A tertiary's proposal suggesting that Dee be made a permanent member of Chapter was discussed. As there are already provisions in the Constitution that enable Chapter to co-opt any tertiary for Chapter meetings, with or without voting privileges, it was determined that, while Dee was eminently worthy, such a resolution was unnecessary.
- Optional habits: A request for tertiaries to wear habits was prayerfully and thoughtfully considered. Chapter reaffirmed that the profession cross is the only and sufficient "habit" of the Third Order.
- TSSF on the Internet: Chapter discussed new ideas for using the Internet to reach out to isolated tertiaries, and to facilitate the Formation process; ideas include Web pages for individual fellowships, and continuing education opportunities for the professed. Mary Ann Jackman is investigating on-line formation classes. Chapter remains sensitive to the needs of those tertianes who do not use e-mail or the Internet for financial reasons or convictions relating to simplicity of lifestyle.
- Tertiaries' prayer obligations: Alden read a tertiary's letter regarding our obligations regarding daily reading of the Principles and Rule and frequency of confession. After prayerful consideration, Chapter

decided that Alden should address some of these issues, particularly Community Obedience in an article in the Franciscan Times.

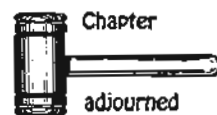
- Guyana tertiaries: The first Guyana convocation will be held in 1997. Many members live in isolated areas and have been postulants or novices for over ten years. Gloria Waldron was authorized by Chapter to admit to profession tertiaries in Guyana, per her discretion. She will report to Chapter an up-to-date roster of the names and status of these tertiaries.
- Latin American tertiaries: Chapter acknowledged the need to reach out to these tertiaries, who are isolated and without many resources. A committee (Carol Tookey, Masud Syedullah, Bob Kramish) will work on getting the Formation Letters translated into Spanish. Chapter will request José Valenzuela attend Provincial Convocation.
- Thanks: A letter of thanks from St. Stephen's School, Trinidad, a recipient of last year's outreach money, was read. Alden also received a letter of thanks from Nancy Jane Slade, another recipient.
- Formation Letters: A suggestion to revise the Formation Letters of 1991 was not accepted.
- Reimbursement of First Order Visitors: First Order program presenters at some of the regional convocations this year were not reimbursed; reminders will be made to fellowship conveners and convocation planners.
- Outreach: No requests were received this year. The \$1,500 was distributed as follows: sewing machines for Guyana \$900; \$250 to Family Link; \$250 to FIND (helps indigent families in Southern California.); \$100 to Holy Gospel Network tape ministry to shut-ins. In addition, each Third Order fellowship will be asked to provide and send a (small) Book of Common Prayer via Gloria Waldron for use by Guyana tertiaries. Chapter decided to allot 1997's outreach funds (\$1,500) for use by Guyana tertiaries for their 1997 convocation.

Budget: The 1997 budget of \$50,292 was presented, ratified, and referred to the corporation for its adoption.

Necrology: Joan Weber (8/10/95); Barbara Kelly (12/5/95); Charles Bjorlin (11/25/95); Bernice Osborn (1/16/96); Luther Williams (5/1/96); Phillip Weber (5/27/96); Lawrence Hardy (7/9/96); Brendan Nugent (10/10/96).

Thank You To: Mary Ann Jackman (Quiet Day); retiring Formation Counselors; retiring Fellowship Conveners; Little Portion Brothers, Vivian Wright, Debby and Ed (hospitality during Chapter); Jane Ellen Traugott (assistance during Chapter); Sr. Robert Hugh (First Order Visitor); Sr. Pamela Clare, Rosie McFerran, Jerry Lamb, Hawley Todd and Kathleen Eickwort (their participation in absentia); Sr. Jean (care of Associates); Dee Dobson, Jacqui Belcher and John Dotson (their assistance to the Secretary); Ken Norian (Home Page); Joan Kidd (E-Mail Directory); Kale and Amory King (Flowers); Carole Watson (years of service as Bursar); Alden Whitney (years of service as Minister Provincial).

ADJOURNMENT. Alden thanked Chapter for its work, declared the 1996 Chapter completed, and adjourned the meeting at 11:40 a.m., Friday, October 11. The next meeting of Chapter is scheduled for October 7-10, 1997, at Little Portion Friary.



New Area Chaplains

The following Area Chaplains have been appointed:

- ⇒ Pamela Redhead-Mongroo, *South America*
- ⇒ Esther Thomas, *South Trinidad*
- ⇒ Helen Webb, *DC, Maryland, Virginia*

Fellowship News

JOAN YERRET HAS BEEN APPOINTED OUR NEW FELLOWSHIP COORDINATOR. CONGRATULATIONS!

Several new Fellowship Coordinators have been approved by the Minister Provincial. A full list will appear in the Times.

- ⇒ Bill Breedlove and Joan Bedell are co-conveners of the Philadelphia, New Jersey & Delaware Fellowship.
- ⇒ Betty McKnight is now convener of the Georgia Fellowship.

Fellowships To Provide Prayer Books For Guyana Tertiaries

Chapter is asking each fellowship to purchase and inscribe a small Book of Common Prayer for tertiaries in Guyana. The BCP should be sent to Dee Dobson who will ship them to Gloria Waldron in Trinidad. Gloria will distribute the books during her visit to Guyana next year.



¿habla usted Español?

Do you speak Spanish? Chapter is seeking Spanish language translators to work on the Formation Letters and related materials for use by Latin American tertiaries. Please contact Masud Syedullah, Carol Tookey or Bob Kramish if you are interested.

New M.P. Attends Conference

In October, Anita Catron attended a conference of Christian Communities recognized by the House of Bishops. Six other Orders attended. Anita reports that it was an excellent time to network and to share missions, hopes and visions. At the invitation of the bishops of Missouri and Ohio, who are on the Standing Committee of the House of Bishops, participants discussed their Order's relationship to Canon III.30.2 (Religious Orders) of the National Canons of the Episcopal Church.

First Order News

A memorial service for Br. Leo was held at St. John the Evangelist's, S.F. Nov. 30. Br. Leo died All Saints Day. His ashes will be interred at Little Portion during the 1997 Chapter of the Society.

James Edward made his life profession on October 30.

Please keep Elizabeth Ann and Cecilia in your prayers.

British T. O. Anniversary

Dee Dobson and her daughter, Bonnie, attended the 60th anniversary of the British Third Order, which was held on July 20 in Salisbury Cathedral. The beautiful, sunny day was much appreciated by the 1100 people present as the well-planned event unfolded like clockwork! (Thanks to Sir Hugh Beach and others.) The liturgy, the music, Steve Platten's superior sermon, the many booths in the cloister all contributed to a memorable day with our British family. Dee notes it would be wonderful if some of them could join us at our Convocation in New Orleans next June - our 80th

Watch your mailbox for the pre-registration Provincial Convocation questionnaire about topics, transport, talents to share, etc!

African Province Grateful for Travel Aid

Graham Tremere of South Africa writes: "This is a brief note to thank the Tertiaries of the American Province for sending your contribution of \$1,220 towards the African Provincial Travel Fund.

It arrived some weeks ago but I was not able to respond sooner as I was in the middle of preparations for the Annual Chapter of the Southern Region - held this year at St. Dominic's R.C. Retreat Centre in Durban (a beautiful setting overlooking the Indian Ocean).

Margaret and I had a few days break first at the sea and mountains then in the on our way back home. Then the very next week we had the annual Retreat for the Johannesburg Area. Brother Geoffrey (as Provincial Chaplain) came down from Zimbabwe for Chapter, visited the Tertiaries in Lesotho and then spent several days with us doing Christmas shopping (Christmas puddings and mince pies for the Brothers) before returning to St. Augustine's Mission in Penhalonga. So it has been all go!

Once again, thank you to everyone in the American Province for your wonderful generosity which helps to make us feel so very much a part of the worldwide Franciscan family."



Information Sheet

Third Order, Society of St. Francis, American Province
P.O. Box 460550
San Francisco, CA 94146-0550



First Class Mail

check out the library at the

TSSF Homepage - <http://www.li.net/~kenorian/tssf.htm>

Bob Kramish, our **Provincial Secretary**, asks you to check your listing in the Directory and report any change to him at

P.O. Box 460550

San Francisco, CA 94116-0550

(415) 552-8916 e-mail BOBTSSF@aol.com

1997 Budget

Minister Provincial	\$ 6,000
Minister's Discretionary Fund	900
Chaplain	1,000
Assistant Chaplain	300
Area Chaplains	100
Fellowship Coordinator	500
Inquirer Correspondence	350
Bursar	<u>1,200</u>
TOTAL SERVANTS	10,350
Formation Director	1,250
Assistant Formation Directors	1,000
Caribbean FD/Area Chaplain	300
Counselors	100
Training	0
TOTAL FORMATION	2,650
Franciscan Aid Fund	700
Other Aid	1,500
First Order	3,000
First Order Visitors	0
Caribbean (Guyana) Travel	500
African Travel Fund	1,122
Third Order Central Fund	<u>2,170</u>
TOTAL OUTREACH	8,992
Information Sheet	700
Franciscan Times	2,500
Brochures and Book Lists	2,000
Library	200
Advertising	0
Provincial Secretary	600
Video Production	0
TOTAL COMMUNICATION	6,000
Annual Meeting	
Travel	5,500
Accommodations	5,500
Planning Committee	400
1997 Convocation Escrow	<u>11,500</u>
TOTAL MEETINGS	22,900
GRAND TOTAL	\$50,892

Election Results

Minister Provincial - Anita Catron (thru Chapter '99)

Bursar - Ken Norian (3 yr term, starting Jan. '97)

Alden Whitney remains Minister General until IPTOC '99

A new Fellowship Coordinator will be appointed by Anita

We congratulate and welcome those newly elected and give heartfelt thanks to Alden and Carole Watson as they step down. Throughout our Order's history, God has indeed raised up wonderful leaders from our midst.
