

# information December 1997 sheet

## PROFESSED

Elizabeth Armstrong	6-28-97
Richard Bellows	6-28-97
Lucy Blount	7-12-97
Gay Crouch	6-28-97

## NOVICED

Richard Atkinson	4-12-97
Mary Beal	10-4-97
Russell Bohner	6-28-97

## noviced cont.

John Calabrese	8-10-97
Mary Catherine Coon	3-8-97
Jerry Harris	7-27-97
Don Josephs	10-18-97
Mary Louise Maroney	10-18-97
John Snyder	10-4-97
Denise Stevens	9-13-97

## POSTULANTS

Lyriss Bailey	12-7-96
Lystra Barclay	12-7-96
Aileen Bartholomew	12-7-96
Frank Boimare	9-6-97
Larry Gracie	7-12-97
Nancy Hamner	2-5-97
Bonnie Kelly	7-12-97
Marva Kellman	12-7-96
Linda Lowry	7-13-97
Judith Martindale	12-7-96
Anastasia O'Melveny	3-23-97
Jane Payne	6-18-97

## postulants cont.

Richard Peterson	2-10-97
David Riley	9-6-97
Angie Rummel	4-8-97
Ellen Rutherford	3-24-97
Thomas Scott	4-30-97
Brent Smith	6-45-97
Scott Thomas	4-30-97
Joy Warner	12-7-96
Mary Beth Wiles	4-8-97
Estelle Yallery	12-7-96

## RELEASED

Molly Dutina	10-10-97
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## TRANSFERRED TO ASSOCIATES

Betty Peterson	10-10-97
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## RIP

John Anderson	9-??-97
Lois Keene	11/19/96
Lois Stanton	??

Chapter began at Little Portion with a Quiet Day on Tuesday, October 7, led by Br. Robert Hugh SSF. Plenary sessions were conducted over the next three days. *Members present:* Anita Catron, David Burgdorf, Gloria Waldron, Joan Verret, Bob Kramish, Julia Bergstrom, John Brockmann, Kathy Eichwort, Masud Syedullah. *Also present:* Br. Robert Hugh, Ken Norian, Jackie Richards, Fred Ball OEF, Alden Whitney. *Absent:* Dee Dobson, Carol Tookey, Sr. Pamela Clare CSF. Anita reported that Robert Durand and Hawley Todd had resigned from Chapter.

**Minister Provincial:** Anita Catron reported on the various meetings attended: Religious communities recognized by the House of Bishops (St. Louis); TSSF Ministers Provincial (New Zealand); SSF Chapter (Little Portion); CSF Chapter (San Francisco); TSSF Provincial Convocation (New Orleans). In addition, Anita visited with tertiaries, fellowships and chapter members wherever she found herself. On reflection she noted growth of ecumenical relationship and underscored need for Spanish formation material. She noted the deaths of Br. Leo and Sr. Mary Philomena. **New Ministers:** Br. Daniel

SSF, Sr. Teresa CSF, Fred Ball OEF.

**Chaplain & Assistant Chaplain:** David Burgdorf regards the issue of inclusiveness (to be discussed at Chapter and the coming year by the Order) to be one of boundaries: how can one be inclusive and still be accountable to a particular community? He considers vision without accountability to be delusion, and accountability without



vision a rut. Balance can bring dignity and grace. Julia Bergstrom noted that 158 tertiaries reported during the past year. She offered some ideas to Area Chaplains on how to encourage others to report.

**Formation Directors:** Carol Tookey reported that new counselors have been recruited; one AFD has resigned. At the time of reporting no aspirants were awaiting counselors. There are currently

19 aspirants beginning the process, 49 postulants, 46 novices under the care of 5 AFDs and 64 formation counselors. During the past year, 2 on-line formation groups have begun; a new manual for AFDs has been compiled; and an evaluation tool for those concluding the formation process has been developed.

Gloria Waldron and Jackie Richards from Trinidad reported there are two fellowships there and one on Tobago. As of May there were 7 new postulants. Also in May, Gloria and Pamela Redhead-Mongroo, Area Chaplain for the Caribbean, visited tertiaries in Guyana. At that convocation, there were 3 professions. Gifts (from N. American fellowships) of groceries, medications, tools and Prayer Books were delivered. As a result of this visit, 9 aspirants have requested postulancy! In Jamaica there are 3 associates requesting postulancy. One postulant has become the first Anglican female seminarian from Trinidad to attend Codrington College in Barbados.

**Fellowship Coordinator:** Joan Verret reported that there are 52 fellowships, the newest being the Fioretti in Northern Kentucky. 33 fellowships were represented in New Orleans. There has

been an excellent response to the prayer project for bishops. Letters of thanks were received from the presiding bishop and presiding bishop-elect. Joan has met with several fellowship members while on trips. She attended the reception sponsored by the Conference on Religious Life at General Convention. She suggests a more specific T.O. presence at the 1998 General Convention. Another project: mapping fellowship locations.

**First Order Visitors.** Br. Robert Hugh was impressed with New Orleans convocation. He also attended the convocation at Graymoor in August. He invited tertiaries to attend the National Ecumenical Consultation of Religious in St. Paul, MN, in April '98.

The CSF report to the Brother's Chapter in June was read as Sr. Pamela Clare was unable to attend the T.O. Chapter. Elizabeth Ann and Cecilia are doing well re their cancer. Catherine Joy is looking for a rural location near San Francisco to form a Franciscan Hermitage Community. She continues to assist Ruth with the Family Link ministry. They currently have two aspirants to community. The sisters' alternative language Office Book has been published.

Sr. Mary Dorothea PCR, greatly affected by Sr. Mary Philomena's death last year, is undergoing acupuncture and is grateful for prayers and letters of tertiaries. She continues her ministry of intercession.

**Secretary:** Bob Kramish continues to coordinate the distribution of information from the membership on the one hand and his assistants on the other. Jacqui Belcher has published 2 Information Sheets in the past year. Dee Dobson handles printing and mailing, and keeps track of the inventory of publications and material. Ann Harris and Alden Whitney have been working on the new Intercession & Address List [Directory], to be distributed at year-end.

**Bursar:** Ken Norian has been computerizing the accounts. \$45,709 has been received. A number of members have contributed but not pledged. Ken anticipates coming close to the 1997 budget of \$50,292. As of time of chapter, 199 members had contributed.

**Franciscan Times:** John Brockmann is now the editor. The Times, to be published quarterly will contain both news items and original contributions from members. A team of editors, with specific "beats" is being formed.

**Library.** Rosie McFerran reported that 85 books and/or tapes were circulated (highest use to date). The list is now on the TSSF web page. 46% of material circulated were related to Franciscan topics -- most popular being Raphael Brown's, *True Joy From Assisi*. Heaviest use is by people in formation. Several donations of material were received.

**Associates:** Sr. Jean CSF, secretary, received 23 inquiries, six of whom have followed through. Two associates attended New Orleans convocation. The St. Francis Guild in Barbados has become associates. There are two associates in the Pacific Islands. Sr. Jean encourages T.O. fellowships to include associates in their meetings.

**Order of Ecumenical Franciscans.** Fred Ball expressed enthusiasm over the close relationship of the Orders. Their Chapter met at Little Rock in July, the 1998 Chapter will be May 21-24 in Richardton, North Dakota. Third Order members are encouraged and welcome to attend. Issues facing the growing the OEF: structure and common liturgy for this diverse group.

**Minister General:** Alden Whitney, whose term expires at the 1999 IPTOC, reported on the plans for that meeting. The Minister Provincial, the Chaplain and a professed tertiary (to be elected next Chapter) of the American Province will attend.

**Ratification of Appointments:** Anita's appointments of Br. Robert Hugh SSF and Sr. Pamela Clare CSF as First Order Visitors; David Burgdorf as Third Order Chaplain (3-year term); and John Brockmann as editor of the Franciscan Times were ratified.

**Membership Action:** Elected to profession were Edna Lewis, Ralph Shower, and Anne Whitaker. Molly Dutina was released from vows. Betty

Peterson has transferred to the Associates

## Old Business

- **1997 Provincial Convocation** After the success of the New Orleans Convocation, it was agreed to hold the next one in 2002, in a location where there is a T.O. fellowship to help with planning. **Fellowships are invited to submit proposals for sites (see F. Times for details).** New Orleans expenses totaled \$50,577, covered by \$34,921 income and \$13,500 escrow. \$1,330 was given in scholarships.
- **Spanish Language Project:** The old Devotional Companion, the TSSF brochure and the old version of the Principles are already available in Spanish. Priority is now being given to the formation letters. Mark Drish has begun this. Chapter passed a motion too form a committee of translators to produce a set of bilingual formation letters in 1998.
- **Book of Norms Project:** Carol Tookey continues to compile this book of established customs and policies decided by Chapter but not part of the statutes or constitution.
- **Ongoing Projects:** The revised Admissions Booklet will be mailed to members by year-end. A set of guidelines on the Daily Office is in progress. The Spiritual Director's Guide is now included in the Basics sent to postulants.

## New Business

- **Communications:** The Information Sheet will be mailed as an insert in the Franciscan Times. Jacqui Belcher will continue to edit the I.S. The Intercessions & Address List to be mailed this December will bear the dates 1997-1998; hereafter, it will be published annually in January, starting in 1999.
- **1998 Regional Convocations:** Chapter members were assigned to attend a convocation in addition to his or her own.
- **Daily Office:** The American, Canadian and West Indian Books of Common Prayer remain the only current authorized books. Chapter voted to include the possible use of such books

as *Celebrating Common Prayer* and *The New Zealand Prayer Book* in the upcoming membership discussion on inclusiveness (see IPTOC 1999).

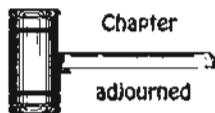
- **Membership:** Chapter discussed resolutions involving dual membership in the Third Order and either another Order within the Episcopal church or in another denomination. Chapter reviewed the statutes and voted to table the resolutions until further study and conversations within the membership could take place. Chapter passed a motion expressing support of members who want to enrich themselves by associating with other Orders, however, if a member plans on taking vows in any other Order, he or she must request release from Third Order vows, and communicate Third Order policies to the abbot, minister, or person in charge of the member's new affiliation.
- **Chapter Elections:** Chapter reviewed process of electing new members in the spring of '98.
- **Non "On-Line" Tertiaries** In response to expressed concern by a tertiary, Chapter confirmed that no official communications will be sent by e-mail which have not already appeared in print.
- **IPTOC 1999:** During the coming year, the American Province membership will be asked to reflect, individually and in fellowships, upon the issue of inclusiveness, using as guidelines the set of questions proposed by the Ministers at this year's meeting in New Zealand. Ideas and concerns should be communicated to Chapter 1998; whose representatives will contribute this information at the Inter-Provincial Third Order Convocation (IPTOC) in 1999.
- **Outreach:** Per 1996 Chapter resolution, the 1998 outreach funds were designated in advance to the June 1997 Guyana Convocation. Chapter agreed to solicit individual donations from the membership for the Umbria crisis. An option to donate additionally to the Assisi rebuilding project will be included on the 1998 pledge cards.

**Budget:** The 1998 budget of \$45,897 was presented, ratified and referred to the corporation for its adoption. [It was adopted as presented.]

**Necrology:** Lois Keene (11/19/96); John Anderson (9/97); Lois Stanton (date unknown).

**Thank You To:** Br. Robert Hugh (Quiet Day/Visitor); Little Portion Brothers and Vivian Wright (hospitality); Jane Ellen Traugott (assistance during Chapter); Jacqui Belcher (Information Sheet); Dee Dobson (printing & distribution/member *in absentia*); Fred Ball (presence at Chapter); Sr. Pamela Clare CSF (Visitor); Bishop Jerry Lamb (Protector); John Snyder (AngFran-L coordinator); Ken Norian (TSSF webmaster); Joan Kidd (TSSF e-mail list); Alden Whitney (Minister General); Carol Tookey (Book or Norms/member *in absentia*); Robert Durand & Hawley Todd (resigning members); Barnabas House. Port Jefferson (hospitality), Bob Teudesmann & Ed Medina (inquirer correspondents); Sr. Jean CSF (Associates). All those who contributed to the scholarship fund for the New Orleans Convocation.

**Adjournment:** Anita thanked Chapter for its work, declared the 1997 Chapter meeting completed, and adjourned the meeting at 11:30 a.m. Friday October 10. The next meeting is scheduled for October 6-9, 1998 at Little Portion Friary.



Chapter

adjourned

*A set of full minutes and reports may be obtained from the Provincial Secretary.*

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 ★ **Election Results** ★  
 ★ *David Burgdorf* was re-elected to serve a three-year term as Chaplain  
 ★ *Br. Robert Hugh SSF* and *Sr. Pamela Clare CSF* were elected as our First Order Visitors  
 ★ *John Brockmann's* appointment as Editor of the *Franciscan Times* was ratified.  
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## Intercession & Address List (The Directory)

We thank the membership for their patience in awaiting the new List, which will be published by the end of 1997. In the meantime, questions regarding addresses should be made to the secretary, Bob Kramish - - as should all inquiries, except those about financial matters, which should be directed to the bursar, Ken Norian.



## Aid for Assisi

Tertiaries are invited to contribute financially to the repairing of earthquake damage in Assisi. Contributions can be made directly to our bursar, Ken Norian. Please mark your check "Assisi Rebuilding".

## Tertiary elected bishop

Mark Sisk, Dean of Seabury Western, was elected Bishop Coadjutor of the Diocese of New York, October 18. He was previously awarded the Minister General's Award for his support of the life and work of the American Province of the SSF friars.

Mark is the second tertiary to be elected to the House of Bishops this year. Mark MacDonald was consecrated Bishop of Alaska on September 13.

No news releases mentioned their being life professed in the Franciscan Third Order.

## The Classifieds

★ **Needed:** a used computer for the tertiaries in Trinidad (*expect they'd accept a new one, though!*). Contact Bob Kramish for more information.  
 ★ **Available to fellowships:** A photo album of the Provincial Convocation. Interested convenors should contact Jacqui Belcher.



Anita Catron would like to thank everyone who worked on the Provincial Convocation to make it such a success. Thanks also go to those in

communications, for keeping members informed. She also is grateful for the great working relationship this year, and thanks Chapter members, the Formation team, and Fellowship coordinators.

*[The editor would personally like to thank Anita, also, for all her work on the Provincial Convocation, which was in addition to her duties as Minister Provincial. JB]*

## Profession mandates and novicing reports

Upon your being noviced or professed, a copy of the signed mandate or novicing report should be sent to the Provincial Secretary, Bob Kramish. This is the only way your novicing and profession dates will be accurately recorded.

## Address changes

Send changes to the Intercession & Address List (The Directory) to.

### The Provincial Secretary

**Bob Kramish**

P.O. Box 159

1862 Euclid Avenue

Berkeley, CA 94709

(415) 821-2422

e-mail: bob190559@aol.com

Checks, pledges and financial inquiries should be addressed to:

### The Provincial Bursar

**Ken Norian**

P.O. Box 250

East Meadow, NY 11554

e-mail: kenorian@li.net



## 1998 Budget ('97 budget)

Convocation Travel	\$ 2,800	(00)
Minister Provincial	5,000	(6,000)
Minister's Discretionary Fund	900	(900)
Chaplain	1,000	(1,000)
Assistant Chaplain	400	(300)
Area Chaplains	200	(100)
Fellowship Coordinator	750	(500)
Inquirer Correspondence	250	(350)
Bursar	1,000	(1,200)
<b>TOTAL SERVANTS</b>	<b>12,300</b>	<b>(10,350)</b>
Formation Director	1,750	(1,250)
Assistant Formation Directors	600	(500)
Caribbean FD/Area Chaplain	300	(300)
Counselors	150	(100)
Training	0	(00)
<b>TOTAL FORMATION</b>	<b>2,800</b>	<b>(2,150)</b>
Franciscan Aid Fund	700	(700)
Other Aid	1,500	(1,500)
First Order	3,000	(3,000)
First Order Visitors	1,900	(00)
Caribbean (Guyana) Travel	2,000	(400)
African Travel Fund	1,122	(1,122)
Third Order Central Fund	2,450	(2,170)
<b>TOTAL OUTREACH</b>	<b>12,672</b>	<b>(8,892)</b>
Information Sheet	350	(700)
Franciscan Times	1,250	(2,500)
Brochures and Book Lists	1,000	(2,000)
Library	200	(200)
Advertising	100	(00)
Provincial Secretary	150	(600)
Spanish Translation Project	350	(00)
Video Production	00	(00)
<b>TOTAL COMMUNICATION</b>	<b>3,400</b>	<b>(6,000)</b>
Annual Meeting		
Travel	5,700	(5,500)
Accommodations	5,500	(5,500)
Standing Committee	400	(400)
Convocation Escrow	3,000	(11,500)
<b>TOTAL MEETINGS</b>	<b>14,600</b>	<b>(22,900)</b>
Bank Charges	125	(00)
<b>GRAND TOTAL</b>	<b>\$45,897</b>	<b>(\$50,292)</b>

*check out the library at the*

**TSSF Homepage - <http://www.li.net/~kenorian/tssf.htm>**