

# Information Sheet

October/November 1992

## Professed

Amos, Clifford 07/11/92  
Daly, Raymond 10/17/92  
Mary Orr Hayes 10/17/92  
McShea, Marie 10/08/92  
McWhorter, Cliff 09/19/92

## Withdrawn

Adamson, Alise  
Bailey, Greg  
Bender, Barbara  
Benton, Nellie  
Bevans, John  
Capel, Joy  
Carlson, Lynn  
Hansen, Ralph  
Hunter, Arnette  
Hunter, John  
Lanier, Joe  
Lanier, Kathrine  
Lord, Charles  
McCarty, Dorothy  
Mettler, Thomas  
Plyler, Anne  
Smith, Barbara  
Stedt, Pauline  
Wachter, Philip

## Noviced

Beazley, Walter 10/04/92  
Biscos, Helen Frances 10/04/92  
Blanchard, Barbara 04/29/92  
Bond, Frederick III 08/01/92  
Bunnell, Steven 06/27/92  
Cummings, Brenda 04/00/92  
Durina, Molly 06/30/92  
Escott, Raymond 08/15/92  
Forbes, Elizabeth 08/23/92  
Fuller, Donna 11/04/90  
Hawkins, Dorothy 06/22/91  
Kessler, J.R. 12/12/89  
McCarty, Dorothy 06/24/92  
Szymanowski, Michael 06/22/92  
Williams, Linda 07/18/92  
*SUE TIDWELL 07/19/92*

## Released

Condit, Mary Jennifer  
Hare, Pauline  
Johnson, Cleaves  
Pratt, Leonard  
Van Beveren, Charlanne


## Postulants

Aaron, Melissa 09/00/92  
Ferriot, Tina 07/20/92  
Giles, Joseph 09/18/92  
Gosline, Sheldon 09/23/92  
Harvill, Demian 07/09/92  
Hoffman, Linda 09/16/92  
Jicha, Victoria 09/09/92  
Jones, Brian 09/02/92  
Lehning, David 06/20/92  
Liccione, Joseph 09/09/92  
Mowlah-Baksh, Ruby 04/00/92  
Nugent, Brendan 08/12/92  
Parker, Gary 07/06/92  
Rosenquist, Sara Ellen 07/11/92  
Sapp, Andrew 10/25/92  
Severson, Dana 07/09/92  
Steaurt, Carol 09/12/92  
Woodhouse, Ray 09/15/92  
Yerby, Jack 06/05/92

**R I P** Irene Pryce 10/06/92; Karl H. Muller 11/04/74; Ellwood Boggess 10/21/87; Fergus Fulford 11/22/??

**☎** Phone numbers are extremely useful. If yours isn't in the Directory, please consider sending it to John Dotson for inclusion in the 1993 Directory.

**New Secretary** It's difficult to believe that three years have passed. It was an extremely difficult decision not to stand for re-election but I feel called to do some more "hands on" ministries. As I said in my report, I have found these three years to have been stimulating, enjoyable, educational, at times frantic and frustrating, but above all, a privilege. This position has given me a wonderful sense of the larger Order and a connectedness with my brothers and sisters. Thank you.

**Stop Press!**  **Carole Watson is back in the bursary!** Please send all checks, etc. to Carole not to Dee. Thanks, Dee, for stepping in during Carole's recovery. Pledge cards should still be obtained from Dee Dobson.

**Convocations** Trinidad & Tobago - March 12-14, contact Peter Patrick; Western - July 23-25, Bishop's Ranch; Northeastern - Aug. 27-29, Graymoor; Southeastern - Sept. 17-19, Ignatius House;

**Fellowships** Georgia - Dec. 5 Q.D.; St. Mary of the Angels (AZ) - Dec. 5 Q.D.; New Umbrian (CA) - Nov. 14; Lilies of the Field (CO) - Nov. 21; Minnesota - May 7-9 Retreat at House of Prayer (Collegeville) contact Julia Bergstrom;

**Minister General's 1992 Award** presented to Muriel Adey of Canada. Presentation was made at Oct. Evensong, Grace Cathedral, San Francisco. Congratulations, Muriel!

**Area Chaplains** Joan Kidd (Central CA), Deane Kennedy (OK, WA, OR, MT), Terry Rogers (NYC)

**New TSSF Brochures** have been printed and will be mailed, along with those from the First Order to each parish in the country! Requests for brochures should go to Dee Dobson.

## **Lotsa stuff was covered....so, please, please read**

Summary of Chapter Minutes October 6-9, 1992, Little Portion Friary, Mt. Sinai, New York  
(for a set of complete minutes & reports, contact the NEW secretary)

Chapter began with a Quiet Day led by Brother Brian SSF, Minister General of the Society. Members present were: Alden Whitney, Marie Webner, Ann Harris, Anita Catron, Jacqui Belcher, Julia Bergstrom, Dee Dobson, Ruth Duncan, Robert Durand, Mary Ann Jackman, Amory King, Glen-Ann Jicha, Gloria Waldron, Peter Patrick. Absent: Jackie Richards. Alden read greetings from Jackie Richards, Brian Hamilton (Minister General/TSSF), Sr Ceelia, Br Robert Hugh, Br Brian.

### **ANNUAL REPORTS LAID BEFORE CHAPTER**

Minister Provincial	Fellowship Coordinator	Librarian	Chaplain/Asst. Chaplain
Bursar	Franciscan Times	Formation	Secretary
			Caribbean

### **MINISTER PROVINCIAL**

- o Calendar and plans should be published in either the Information Sheer or Franciscan Times.
- o Read two letters which were paradigms of the responses to the pastoral letter he and Marie wrote last year. The first stated the pastoral letter was excellent and was food for thought. The second expressed disagreement and the pain caused by the pastoral letter.

### **CHAPLAIN**

- o Requested suggestions on where additional chaplains may be needed or areas made smaller.

### **FORMATION DIRECTOR**

- o Persons re-entering formation report to Ann for a minimum of 6 months before being assigned to an AFD.
- o Highest number of people waiting to get into formation is 12 and the longest wait is two months.
- o AFDs should notify fellowship convenors of new novices in their area.
- o Alden commended Ann for a job well done.

### **FELLOWSHIP COORDINATOR**

- o A new convocation area is needed for the upper Rockies area due to the long travel distances.
- o There may be a second fellowship in Maui.
- o The geographical and Franciscan fellowship names will appear in Directory.

**INTRA-PROVINCIAL CONVOCATION** Discussion was continued from last year. Having it in conjunction with the General Convention in 1997 was suggested. Accommodation would be a problem. Fellowships and Convocations are asked to discuss and make recommendations to Anita before next Chapter.

### **SOCIETY OF ST FRANCIS (BR BRIAN)**

- o American Province - only province where all the brothers live in houses (friaries); majority of friars are priests.
- o European Province - largest.
- o Pacific Islands - second largest and will probably be the largest in the future.
- o Third Order becoming more mature in all the provinces.
- o Provinces should be boundaries not barriers; would like to see more brothers going to other provinces.
- o The Inter-Provincial First Order Chapter meeting will be at Little Portion Friary next year with a one-day overlap with IPTOC. Possible common theme for the two meetings.
- o George Mason, Bishop Protector General, retires next year. Philip Goodrich, Bishop of Worcester, has been nominated to succeed him.

### **COMMUNITY OF ST. FRANCIS (SR. CATHERINE JOY)**

- o New Zealand is a region of the European province.
- o European Province has a steady trickle of postulants.
- o House in Bethlehem PA will close on October 27, 1992.
- o Sr Pamela Clare has just completed a masters program at the Institute in Culture & Creation Spirituality.
- o Sr Anne (Diane Dressell) has been released and is being received into the Third Order.
- o The Sisters would like to have more inter-provincial exchanges.
- o Sister Cecilia was re-elected Minister General.

#### SECOND ORDER VISITOR (SR MARY PHILOMENA)

- o Aspirants from America will now go to England for formation, in the hope they may return to the Second Order here.
- o The Poor Clares will move into the remodeled Alpha House of Little Portion. The house will be attached to the friary by an enclosed corridor.

#### SSF VISITOR (BR ROBERT HUGH)

- o Br Donald Sullivan asked for release from vows
- o Convocation organizers should contact Robert Hugh well ahead of time as, with so many of the brothers being priests, weekends are busy times.
- o Attended Brother Desmond's funeral. Saw much evidence of the great love and respect for Desmond.
- o John Scott, the first Third Order Guardian is retiring from St Mary's Hamilton parish on March 31, 1993.
- o 1993 pilgrimage to Assisi has 41 people registered and a standby list will be started soon.

#### BURSAR

- o A motion to send statements of contributions to the membership once a year (in the third quarter only) was passed.
- o Carole reported that the proportion of members making pledges has not kept up with the growth.

#### SECRETARY

- o Encouraged Chapter to use the Information Sheet and the Franciscan Times to communicate with the Order.
- o Members are encouraged to send their telephone number to the secretary to be included in the directory.
- o Secretary's Handbook now available. Recommends similar manual for all offices
- o Her three-year term being up, Jacqui opted not to stand for re-election. Alden thanked Jacqui for all her work and service to the Order.

#### CHAPTER COMMITTEE APPOINTMENTS

Budget: Anita Catron, Carole Watson, Robert Durand, Alden Whitney, Dee Dobson

Devotional Manual: Marie Webner, Ann Harris, Alden Whitney, Julia Bergstrom, David Nard

Mission Outreach: Mary Ann Jackman, Glen-Ann Jicha, Ruth Duncan, Gloria Waldron, Jacqui Belcher

Increased Visibility: Robert Durand, Anita Catron, Ruth Duncan, Gloria Waldron, Peter Patrick, Marie Webner, Ann Harris.

#### LIBRARIAN

- o Will obtain books that cover both sides of pertinent controversial issues.
- o First class mail should be used for book mailings.

#### FRANCISCAN TIMES

- o Rik Fitch is now the art editor instead of co-editor.
- o Volume of items for the Times does not justify four issues each year. Robert needs information from fellowships and convocations.
- o The nature of the Order's three publications - The Information Sheet is to tell of events that will happen; the Franciscan Times reports on items that have occurred; Pax et Bonum is the literary journal of the Order reflecting its spirit.

#### PAX ET BONUM

- o Not enough material to publish another issue. [Sec.'s Note: send material - articles, artwork, reflections - to Mary Ann Jackman.]
- o Suggested that each issue have a theme and possibly two issues be printed each year.

#### APPOINTMENTS RATIFIED BY CHAPTER

Anita Catron as *Fellowship Coordinator*

Sr. Catherine Joy CSF and Br. Robert Hugh SSF as *First Order Visitors*.

#### ELECTIONS BY CHAPTER

George Hunt, Bishop of Long Island, as *Bishop Protector*.

Peter Patrick as *Formation Director* of the Caribbean, Guyana.

Ann Harris as *Formation Director* of the United States, Canada.

John Dotson as *Provincial Secretary*.

Mary Ann Jackman to the *Standing Committee*.

## MEMBERSHIP ACTION

Leonard Pratt released from vows.  
Bill Fite and Betty Wood elected to profession.

**DEVOTIONAL COMPANION** will include a song section and a Franciscan Saints section. The language will be made more inclusive (maintaining traditional Trinitarian language). Suggestions for inclusions should be discussed and sent to Marie before January 1, 1993. The Devotional Companion needs to be representative of the needs of tertiaries in the entire province, not just in the United States. The goal is to have the new Devotional Companion printed by Chapter next year, 1993.

**ELECTION TO PROFESSION BY CHAPTER** Chapter members should call Ann or Marie if they had questions on a profession. The constitution of the Order calls for election to profession by a majority of Chapter. procedure of election to profession stated in the constitution should stand.

**NEW "COUNSELOR'S HANDBOOK"** The handbook was approved and applauded by Chapter. The plans are to get the handbook to the counselors in 1993. Some highlights: a time chart showing who does what when; copies of all the forms used; copies of the material Bob Teudesman sends out. A greater emphasis will be placed on involvement of the Third Order community. Fellowships will be encouraged to get involved earlier. A mid-novice review will be added to the process. Letters of support from the community and the spiritual director will be collected by the AFD instead of the novice. The handbook will be common for entire province.

**ALIENATED TERTIARIES** Pastoral outreach is needed for those tertiaries who have been requested to "keep their distance" from fellowships. To avoid this alienation, problems are to be reported as early as possible. Area Chaplains need to have a list of the professed in their area. Area Chaplains should receive information on the newly professed and tertiaries moving into their area.

**SELLING TSSF MERCHANDISE** The following motion passed: "Any merchandise containing the initials TSSF may not be reproduced or sold for profit except by the authority of the Third Order, Society of St. Francis." The Franciscan Times is to include contact information on other sources of Franciscan materials.

**USE OF SUFFIX TSSF.** The following motion passed: "As an acknowledgement of our profession in the Third Order, Society of St. Francis, American Province, the use of the letters TSSF after our name is permissible. Likewise, novices may use the suffix n/TSSF. This is not to be used as an accreditation for counselling or spiritual direction or the like, but as a visible sign of our life in communion with the Order."

**ALTERNATIVE DAILY OFFICES** Chapter approved the following statement, which was referred to the Bishop Protector for his ratification [Sec.'s Note: ratification received]. "In addition to the Daily Offices found in the 1979 Book of Common Prayer, tertiaries, professed and in formation, may use such alternative forms of the Daily Office as are approved by Chapter. These currently are:

- o Liturgies approved by General Convention, including trial liturgical texts and translations of the BCP
- o Liturgies approved by the General Synod of Canada
- o Liturgies approved by the General Synod of the West Indies
- o Inclusive Language Liturgy used by the Community of St. Francis (1st Order Sisters, Anglican Communion, American Province)."

## OUTREACH COMMITTEE

- Habitat for Humanity (Florida) - \$100, for hurricane repair work.
- David Boyan (Guyana) - \$1,000 for a chain-saw and parts to help in building three churches.
- Neighborhood Action (a basic needs program in the inner city of Boston) - \$400.

**ADVERTISING COMMITTEE** The committee recommended running a four week insert ad in the "Living Church". Sample releases for use in diocesan newspapers will be included in the Franciscan Times. Peter and Gloria plan to talk about the Third Order on a radio show in Trinidad and Tobago.

**IPTOC PLANNING** Inter-Provincial Third Order Chapter will meet at Little Portion Friary beginning October 26, 1993. Three members from each province will attend. Our Province reps will be Alden Whitney (MP), Marie Webner (Chaplain), and Gloria Waldron (Elected Chapter Member). Members attending IPTOC often travel through the host country on their way to and from the meeting. Alden asked Chapter to think about providing food, lodging and arranging fellowship meetings for the traveling IPTOC members. Sr. Catherine

Joy's table/grid of Franciscan ways of thinking in different times was recommended as a theme by Chapter (copy included). Fellowship should study this and the responses, and those of isolated tertiaries, are to be sent to Alden by March 1, 1993.

**PROVINCIAL STATUTES' REVIEW** The Standing Committee is to discuss changes to statutes before next Chapter.

**LAPSED MEMBERS** The following motion was passed: "In the case of a professed member who no longer evidences a willingness to follow his or her obligations to the Order (see Statute III.6), we move that he or she be considered lapsed; and although his or her name shall remain in the Directory, he or she shall no longer be on the mailing list. We further move that the Chaplain endeavors to notify that individual of his or her lapsed status." Further, it was determined that it is the responsibility of lapsed members to contact the Order if they wish to become active members again.

**NEEDS OF THE PROFESSED** Area Chaplains should send newly professed members a letter of welcome. The newly professed should give the Area Chaplain some information about themselves. Reporting as professed should be viewed as a matter of community and of "touching base". Newly professed should be provided a one-page summary of the responsibilities and privileges of being professed (reminders of these should be included periodically in the Information Sheet and Franciscan Times). Professed should report at least once each year (with their birthday as a recommended time). Area Chaplains are to encourage isolated Tertiaries to report as often as they choose. The ministry of being a penpal for isolated Tertiaries needs to be made more visible. Area Chaplains are encouraged to contact isolated Tertiaries more often. A questionnaire is to be sent to the professed to determine what their needs are.

**CONVOCATION ATTENDANCE** Attendance at Convocation is encouraged but it is recognized that it is not always possible or practical for every member to attend. Convocation organizers should contact isolated members and request intercessions or other thoughts that could be shared at Convocation.

**THE TERM "FELLOWSHIP"** Chapter felt "fellowship" to be an inclusive term and non-sexist in common usage. It was decided to continue use of the term "fellowship".

**CONVOCATION SCHOLARSHIPS** Fellowships are to provide scholarship funds for their Convocations. The Minister Provincial's discretionary fund cannot support scholarships.

**BUDGET COMMITTEE** The committee presented the 1993 proposed budget of \$54,800. New line items in the budget are Assistant Formation Director now broken out separately and Caribbean Formation Director/Area Chaplain. The budget for communication was increased to cover greater number of publications to be printed in 1993 and database software. Requests for pledge cards are to go to Dee Dobson. Chapter ratified the budget and referred it to the Corporation for its adoption.

**THANK YOU TO** Heber Peacock (retired AFD), Elsie Ireland (formation class), Jan Meikle, Bill Dennis, Kay Salinaro, Bob Hasseries, Gretchen Wood, and Kathy Palmer (retired area chaplains) Dee Dobson (acting bursar), Jacqui Belcher (secretary), the First Order Brothers for their hospitality, Jane Ellen Traugott, Bob Teudesman for their help at Chapter, Terry Rogers for sharing some of her West Bank experiences with Chapter and the Long Island Fellowship on Thursday evening, Br Brian for the Quiet Day.

**NECROLOGY** Harold Gillespie, (Jan. 92); Dorothea McCall (Feb. 92); Irene Pryce (Oct. 92)

Chapter will next meet at Little Portion October 5-9, 1993.

The Corporation of the Third Order, Society of St. Francis, American Province, met on Friday, 9 October 1992. The following Board of Officers was unanimously elected: Alden Whitney (President-Treasurer), Ann Harris (Vice President), John Dotson (Secretary), and Jane Ellen Traugott (member at large). The proposed 1993 budget, presented by the board, was unanimously adopted.

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**Quick Quiz** - Who's the new Provincial Secretary? Very good! Here's a harder one - Do you know his address? (It's on page 2). I'll miss writing to you all. Cheerio! JB

## 1993 THIRD ORDER BUDGET

Minister Provincial	\$ 6,000.00
Minister's Discretionary Fund	900.00
Chaplain	3,500.00
Assistant Chaplain	350.00
Area Chaplains	250.00
Fellowship Coordinator	1,300.00
Inquirer Correspondant	350.00
Bursar	1,000.00
<b>TOTAL SERVANTS</b>	<b>13,650.00</b>
Formation Director	3,300.00
Ass't Formation Directors	1,500.00
Caribbean FD/Area Chaplain	1,500.00
Counselors	450.00
Training	200.00
<b>TOTAL FORMATION</b>	<b>6,950.00</b>
Franciscan Aid Fund	700.00
Other Aid	1,500.00
1st Orders	3,500.00
1st Order Visitors	3,500.00
3rd Order Central Fund	2,500.00
<b>TOTAL OUTREACH</b>	<b>11,700.00</b>
Information Sheet	1,700.00
Franciscan Times	3,000.00
Brochures & Booklets	4,000.00
Office Costs	950.00
Advertising	125.00
Library	500.00
Copier	200.00
<b>TOTAL COMMUNICATIONS</b>	<b>10,475.00</b>
Annual Meeting Travel	6,400.00
Annual Meeting Accommodation	5,500.00
Standing Committee	125.00
<b>TOTAL CHAPTER</b>	<b>12,025.00</b>
<b>GRAND TOTAL</b>	<b>\$ 54,800.00</b>

Chapter requests that the following, published originally by and for the CSF and here changed slightly for the Third Order, be reflected upon by individuals and in fellowships and that thoughts arising from these reflections be sent to Alden Whitney by March 1, 1993 to be incorporated in his study paper to IPTOC (October 1993).

FRANCIS	20TH CENTURY UNDERSTANDING	WHAT FOR TSSF?
Passionate love for God, for all people, especially the marginalised and despised, and for all creation.	Exactly the same!	Is this reflected in our personal and corporate prayer, worship and ministry?
Joyful celebration of life.	Exactly the same!	Do we experience celebration?
Complete identification with Jesus. (counter cultural)	Identification with the mission of Jesus in proclaiming the all-embracing, unconditional love of God.	Does our life in all aspects proclaim this "good news"?
Literal understanding of the Gospel, especially with regard to uncompromising poverty. (counter cultural)	Recognition of our complete dependence on God.	Is our life style a prophetic sign of such dependence on God?
Total loyalty and commitment to the church of his day, while recognizing its weaknesses.	In a pluriform society and a much-divided church, we recognize a struggle regarding unquestioning loyalty.	Are we open to the movement of the Spirit, which makes us to change?
Insistence on obedience to Ministers and Guardians.	Cooperation with and responsibility toward the authority of the Rule and Chapter.	How do you take responsibility in the Third Order?
Humility, tending toward self-deprecation.	Recognition of the truth of ourselves before God.	How do we enable each other to risk revealing our true selves?

**African Province** In Zimbabwe the R.C. and Anglican Tertiaries and Sisters celebrated the Transitus using seven candles to represent the flames of the sun, language, passion, hunger, thirst, God, music and hope. The Southern Region Chapter met (at a convent overlooking the Indian Ocean!) October 29-31.

**F.E.F. (Spain)** held its first Chapter in June. Chapter has designated every third Sunday a Quiet Day of peace and tranquility in the Fraternity house. Members will be featured in a BBC religious broadcast on Nov. 4. The FEF was invited to take part in the conference "The Church and Tourism" held in August in the Swedish Pavillion at EXPO '92. Thank you, FEF, for remembering our Chapter in your prayers.

Remember, until further notice:

All monies should go to Carole Watson

Requests for pledge cards go to Dee Dobson

Requests for TSSF brochures go to Dee Dobson

Address changes go to John Dotson

Requests for Basics go to John Dotson (money to Carole)

Requests for Spiritual Director's Manual go to John Dotson

Requests from professed for Daily Reading Booklet (Rule) go to John Dotson\*

Requests from professed for Formation Letters go to John Dotson\*

Material for Information Sheet goes to John Dotson

Material for the Franciscan Times goes to Robert Durand

Material for Pax et Bonum goes to Mary Ann Jackman

Prayers go to the Creator

Complaints go to .....!!!

\*Those in formation will receive this material in due course

Fellowship Convenors have copies of the Order of Admission Liturgy (Fall '91)

Well, now that we've cleared all that up.....may I wish you all a most blessed Advent and holy Christmastide!

John Dotson TSSF, Provincial Secretary  
Third Order, Society of St. Francis, American Province  
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